



April 7, 2017

**BIRMINGHAM
WATER WORKS**

IMPORTANT NOTICE:

**REGARDING CHANGES TO YOUR EXISTING FIRE AND DOMESTIC
SERVICE ACCOUNTS**

Dear Commercial Customer,

Please allow this letter to serve as notification that your existing domestic service account and your fire service account are no longer billed separately. With the Board's implementation of a new billing system, we have updated our processes to merge all billable services under one Monthly Billing Statement.

In the event you need to make changes to either of the BWWB service connections currently supplying your commercial property, please be certain to identify the appropriate service connection with your request.

Also, please be aware that in the instance your account may become **delinquent**, all service connections associated with the property are subject to be shut off until the past due bill has been brought up to a current status.

Due to fire protection requirements stipulated by your governing fire department, any request to suspend or terminate your account must be made at minimum seven (7) business days in advance of your desired shut off date so as to ensure the fire department may be properly notified of your request to discontinue fire protection to the premise.

If you have any questions concerning this notice, please contact Sharon Poston at (205) 244-4253 or via email at sharon.poston@bwwb.org.

Very truly yours,

Douglass W. Stockham, IV P.E.
Manager – System Development