



**AGENDA FOR AN EXECUTIVE COMMITTEE MEETING
SCHEDULED TUESDAY, April 30, 2024**

at 11:30 a.m.

**Committee Members: Chairwoman Huffman, Directors Burbage, Henderson,
Ward, and NeSmith**

**Members of the public may listen to the meeting by calling
(888) 398-2342 Access Code: 5608731 [Public - Listening Only].**

CALL TO ORDER AND INVOCATION

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Request Committee **to approve** minutes from the Executive Committee Meeting held March 13, 2024.

REPORTS OF OFFICERS

- A. Committee Chair
- B. Committee Members
- C. General Manager/Assistant General Manager(s)

UNFINISHED BUSINESS

NEW BUSINESS

2. Request Committee **to recommend** to the Board to approve an agreement with Davis Direct, for Printing and Mailing of the 2024 Consumer Confidence Reports (CCR), at an out-of-pocket cost to the Board of \$80,766.74; and to authorize the General Manager and/or the Assistant General Manager to execute said agreement. [NOTE: This agreement is awarded from the State of Alabama's Bid List, Contract MA 21000000087-999.]
3. Request Committee **to recommend** to the Board to approve an agreement with Raftelis, at an estimated cost of \$81,720.00, to determine the value of the portion of the system that serves Moody, a financial impact analysis on BWWB if the system is sold, a financial impact analysis on Moody if the system is acquired, and the cost for generating meter reads for Moody's sewer customers served by BWWB.
4. Request Committee **to recommend** to the Board to approve the addition of a Superintendent, Small Business and Historically Underutilized Business (HUB) Program Administrator to assist BWWB in expanding its HUB Program; and a Data Analyst II to assist with program management, vendor expenditure analysis, reporting and contract administration.
5. Request Committee **to recommend** to the Board to approve an agreement with Birmingham Business Resource Center (BBRC), to establish a Business

Sustainability and Capacity Building (BSCB) Program, for a period of one (1) year, at a monthly cost of \$20,000.00.

6. Request Committee **to recommend** to the Board to approve an agreement with Aon Consulting in the amount of \$8,000.00 to do the following:
 - 6.1 Provide a retiree spouse (who becomes their spouse after the retiree has retired) a spousal pension benefit if the retiree passes away first.
 - 6.2 Calculate a one-time payment to retirees and an option to provide a 1 percent or 2 percent increase going forward.

ADJOURNMENT