



**AGENDA FOR AN INFORMATIONAL BOARD OF DIRECTORS' MEETING
SCHEDULED FRIDAY, May 22, 2015
at 11:30 a.m. – BWWB – Boardroom**

CALL TO ORDER AND INVOCATION

1. Request Board to discuss old business
2. Request Board to hear a presentation from mGIC regarding results of investment of bond proceeds for Series 2015-A and B and the opportunity to reinvest un-invested Debt Service Funds.
3. Request Board to authorize staff to take bids to upgrade the BWWB's Customer Notification System (aka Outbound Dialer), which notifies customers of delinquent accounts; and to take bids for two (2) contracted programming services to create an internally managed customized system to provide electronic billing and payment processing via phone calls (aka IVR). [NOTE: The bid will be structured for bidders to respond to one (1) or both components of the bid. The lowest responsible bidder for each individual component will be selected.]
4. Request Board to hear division reports:
 - 4.1.1 Finance and Administration Division
 - 4.2.1 Engineering and Maintenance Division
 - 4.3.1 Operations and Technical Services Division

**TENTATIVE AGENDA FOR THE REGULAR BIMONTHLY BOARD OF DIRECTORS' MEETING
SCHEDULED THURSDAY, May 28, 2015
At 11:30 a.m. - BWWB – Boardroom**

CALL TO ORDER AND INVOCATION

1. Request Board **to adopt** a resolution commending the Employee of the Month for May 2015:
 - 1.1 Employee of the Month for May 2015
☞ Operations and Technical Services Division
Brian "Keith" Lind (Maintenance Crew Leader – Western Filter Plant).
2. Request Board **to discuss** old business:
3. Request Board **to approve** minutes of the following meetings:
 - Regular Board of Directors' Meeting of April 13, 2015
 - Regular Board of Directors' Meeting of April 30, 2015
4. Request Board **to reimburse** the Operating Account for capital expenditures for the period ended April 30, 2015, from Schedule No. IV (Cash Basis), in the amount of \$4,813,776.20.

5. Request Board **to approve** the following invoices:

- 5.1 Dominick Feld Hyde, P.C.
For professional services related to BWWB Cafeteria Plan performed for the period of April 22, 2015 through April 28, 2015 \$ 878.85
- 5.2 Raftelis Financial Consultants, Inc.
For professional services rendered for April 2015 \$ 2,678.75
- 5.3 The Jones Group, LLC.
For professional services rendered for May 2015 \$ 5,000.00
- 5.4 Adams and Reese, LLP
For professional services rendered for May 2015 \$ 7,500.00
- 5.5 Waldrep, Stewart & Kendrick, LLC
For professional services rendered for April 2015 \$ 118,860.73

6. Request Board **to take bids** on the following:

- 6.1 For the removal and replacement of all Safety Climb Bars with Safety Climb Cables on all BWWB water tanks due to a manufacturer recall which makes it difficult to safely climb the tanks, at an estimated out-of-pocket cost to the Board of \$100,000.00.
- 6.2 For the painting and modification of four (4) additional tanks located at the Homewood Surge Tank at an estimated out-of-pocket cost to the Board of \$700,000.00; two (2) Sipsev Raw Water Tanks at an estimated out-of-pocket cost to the Board of \$950,000.00; and the Strozier Lake Tank at an estimated out-of-pocket cost to the Board of \$700,000.00.

7. Request Board **to award bids** on the following:

- 7.1 Fortiline Waters, **the lowest responsible and responsive bidder**, for estimated quantities of Meter Adapters (Annual) to replenish stock in the Warehouse, at an estimated out-of-pocket cost to the Board of \$107,162.52.

NO OF BIDS: 5 MINORITY VENDOR BID(S): Yes or No ✓ NEW VENDOR: Yes or No ✓

- 7.2 Ferguson Waterworks, **the lowest responsible and responsive bidder**, for the purchase of 60-inch Steel Pipe Connections and related appurtenances to replace several valves on the Inland Lake's 60-inch raw water line located at Inland Lake, at an out-of-pocket cost to the Board of \$227,692.50.

NO OF BIDS: 3 MINORITY VENDOR BID(S): Yes or No ✓ NEW VENDOR: Yes or No ✓

- 7.3 HD Supply, **the lowest responsible and responsive bidder**, for estimated quantities of Fire Hydrants (Annual) to replenish stock in the Warehouse, at an estimated out-of-pocket cost to the Board of \$249,953.44.

NO OF BIDS: 7 MINORITY VENDOR BID(S): Yes or No ✓ NEW VENDOR: Yes or No ✓

8. Request Board **to approve and authorize** the General Manager and/or the Assistant General Manager to enter into a one-year renewal contract with Security Engineers, Inc., for security guard services, effective June 14, 2015 to June 14, 2016, at sites referenced in the contract at a total estimated annual cost for the third year of guard services at an estimated out-of-pocket cost to the Board of \$386,361.12. [NOTE: This expenditure is exempt from bidding under the State of Alabama Competitive Bid Law because it is related to security.]