



**AGENDA FOR A HUMAN RESOURCES COMMITTEE MEETING
SCHEDULED Wednesday, February 21, 2024, immediately
following the Regular Board of Directors' Meeting**

Committee Members: Directors Burbage (Chair), Henderson, and Taylor

Members of the public may listen to the meeting by calling
(888) 398-2342 Access Code: 5608731 [Public – Listening Only].

CALL TO ORDER AND INVOCATION

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Request Committee **to approve** minutes of the Human Resources Committee Meeting held October 11, 2023.

REPORTS OF OFFICERS

- A. Committee Chair
- B. Committee Members
- C. General Manager/Assistant General Manager(s)
 - Request Committee **to hear** an update on renewing one-year Memorandum of Understandings (MOUs) with Jefferson State Community College and Lawson State Community College to provide training services for employee development.
 - Request Committee **to hear** an update on the upcoming Career Fair and other Talent Acquisition Plans.

UNFINISHED BUSINESS

- NONE

NEW BUSINESS

2. Request Committee **to recommend** to the Board **to approve** one-year agreements with the following recruitment/staffing firms (Human Capital Services, InSight Global, ITAC, and Innova Solutions), effective May 1, 2024 through April 30, 2025, to provide recruiting and/or contract staffing services to assist with staffing positions as needed; and **to authorize** the General Manager and/or Assistant General Manager to execute the agreements.
3. Request Committee **to recommend** to the Board **to approve** a one-year renewal agreement with Veritas Prime, LLC for SAP Payroll/HR support, effective April 1, 2024 through March 31, 2025, at an out-of-pocket cost to the Board of \$187,200.00; and **to authorize** the General Manager and/or Assistant General Manager to execute the agreement.

4. Request Committee **to recommend** to the Board **to approve** a proposal with Human Resource Management, Inc. to update the Salary Administration Plan (Plan) at an estimated cost to the Board of \$33,600.00; and **to authorize** the General Manager or Assistant General Manager to execute the agreement.

5. Request Committee **to recommend** to the Board **to approve** a Statement of Work (SOW) with Onsite Health Diagnostics to complete the 2024 Biometric Screenings prior to open enrollment at an out-of-pocket estimated cost to the Board of \$36,000.00; and **to authorize** the General Manager and/or the Assistant General Manager to execute the statement of work.

ADJOURNMENT