



AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING
SCHEDULED Monday, December 21, 2015
at 9:30 a.m. – BWWB – BOARDROOM

CALL TO ORDER AND INVOCATION

1. Request Board **to adopt** resolutions commending the following:
 - 1.1 Employees of the Month for December 2015
 - ☐ Engineering and Maintenance Division
 - Jonathan Malloy (Maintenance Planner)
 - April Nabors (Engineer I)
2. Discuss Old Business
3. Request Board **to approve** minutes of the Regular Board of Directors' Meeting held October 28, 2015.
4. Request Board **to reimburse** the following:
 - 4.1 Operating Account for capital expenditures for the period ended October 31, 2015, from Schedule No. IV (Cash basis), in the amount of \$2,242,913.44
 - 4.2 Operating Account for capital expenditure for the period ended November 30, 2015, from Schedule No. IV (Cash basis), in the amount of 5,390,118.45.
5. Request Board **to approve** the following retirements:
 - 5.1 To adopt resolutions authorizing monthly retirement benefits for Lila Baldwin, (Call Center Representative III – Customer Service Department) as stated on the respective retirement calculation, effective January 1, 2016, and commending Ms. Baldwin for her 21 years and 1 month of service at The Water Works Board.
 - 5.2 To adopt resolutions authorizing retirement benefits for Terry Clark, (Pump Station Operator – Cahaba Pump Station) as stated on the respective retirement calculation, effective January 1, 2016, and commending Mr. Clark for his 22 years and 5 months of service at The Water Works Board.
 - 5.3 To adopt resolutions authorizing retirement benefits for Roger Davis, (Senior Meter Reader – Customer Support Services Department) as stated on the respective retirement calculation, effective January 1, 2016, and commending Mr. Davis for his 21 years of service at The Water Works Board.
 - 5.4 To adopt resolutions authorizing retirement benefits for William Guier, (SCADA System Analyst – SCADA Department) as stated on the respective retirement calculation, effective January 1, 2016 and commending Mr. Guier for his 24 years and 6 months of service at The Water Works Board.

- 5.5 To adopt resolutions authorizing monthly benefits for Shirley Lyles (Superintendent, Payment Center – Accounting Department) as stated on the respective retirement calculation effective January 1, 2016, and commending Ms. Lyles for her 7 years and 1 month of service at The Water Works Board.
- 5.6 To adopt resolutions authorizing retirement benefits for Howard Russell, (Team Lead, Field Service Technician – Customer Support Services Department) as stated on the respective retirement calculation, effective January 1, 2016, and commending Mr. Russell for his 30 years and 2 months of service at The Water Works Board.
- 5.7 To adopt resolutions authorizing retirement benefits for Alfred Watson, (Senior Automotive Technician – Purchasing Department) as stated on the respective retirement calculation, effective January 1, 2016, and commending Mr. Watson for his 20 years and 2 months of service at The Water Works Board.
6. Request Board **to amend** resolutions to reflect the revised monthly retirement benefits from the Board’s Retirement Trust Fund, as stated below for the referenced retirees, effective January 1, 2016.
- 6.1 To amend Joel Rhaly’s monthly retirement benefits in the amount of \$8,376.98. Resolution No. 6367 was adopted December 14, 2012 in the amount of \$8,695.71.
- 6.2 To amend Vickie Callins’ monthly retirement benefits in the amount of \$3,284.06, and to authorize a one-time payment of \$25.68 to cover the difference owed in monthly retiree benefits from October 1, 2015 - December 31, 2015. Resolution No. 7005 was adopted September 30, 2015 in the amount of \$3,275.50.
7. Request Board **to adopt** a resolution approving the Board of Directors and the General Manager to travel to and from various cities to attend conferences/annual meetings for calendar year 2016, as outlined in the resolution, to pay any advances necessary and to reimburse all appropriate expenses incurred by the Board and the General Manager in connection with the respective conferences/annual meetings, as required by the Board’s and the Employees’ Travel Expense Reimbursement Policies.
8. Request Board **to amend** its By-Laws in Section 6. Regular Meetings to reflect two Regular Board Meetings will be scheduled each month and to eliminate the Informational Board Meeting, effective January 1, 2016.
9. Request Board **to approve** payment of the following invoices:
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|-----|---|---------------------|
| 9.1 | <u>Birmingham Construction Industry Authority, Inc.</u>
For professional services rendered for December 2015 | <u>\$ 2,000.00</u> |
| 9.2 | <u>Raftelis Financial Consultants, Inc.</u>
For professional services rendered for November 2015 | <u>\$ 9,486.54</u> |
| 9.3 | <u>Fuston, Petway & French, LLP</u>
For professional services rendered for November 2015 | <u>\$ 12,350.00</u> |
| 9.4 | <u>The Lewis Group, Inc.</u>
For professional services rendered for November 2015 | <u>\$ 25,000.00</u> |

9.5 Waldrep Stewart & Kendrick, LLC
For professional services rendered for November 2015 \$ 91,301.73

10. Request Board to award bids on the following:

10.1 Consolidated Pipe, **the lowest responsible and responsive bidder**, for an estimated annual quantity of unions to replenish the warehouse inventory at an out-of-pocket cost to the Board of \$103,535.15.

NO OF BID(S): 5 MINORITY VENDOR BID: Yes or No ✓ NEW VENDOR: Yes or No ✓

10.2 Alabama Janitorial Services, **the lowest and responsive bidder**, for janitorial services at an estimated out-of-pocket cost to the Board of \$138,912.00. [NOTE: Eagle Cleaning Service, the apparent low bidder, was determined to be non-responsible due unsatisfactory performance of services as provided by their references.]

NO OF BID(S): 6 MINORITY VENDOR BID: Yes ✓ or No NEW VENDOR: Yes or No ✓

10.3 Three (3) separate contractors to provide on call water utility repair service throughout the limits of the Board's Distribution System:

- Jones Utility & Contracting, **the lowest responsible and responsive bidder**, for estimated quantities for the on call water utility contractors, at an estimated annual out-of-pocket cost to the Board of \$1,496,333.00.
- Startley General Contracting, **the lowest responsible and responsive bidder**, for an estimated annual out-of-pocket cost to the Board of \$1,621,919.50.
- REV Construction, **the lowest responsible and responsive bidder**, for estimated quantities for the on call water utility contractors, at an estimated annual out-of-pocket cost to the Board of \$1,741,306.00.

NO OF BID(S): 8 MINORITY VENDOR BID: Yes or No ✓ NEW VENDOR: Yes or No ✓

11. Request Board **to enter into** a one-year renewal agreement with The Jones Group, LLC to provide legislative support services in the amount of \$5,000.00 per month and **to authorize** the General Manager and/or Assistant General Manager to execute said agreement.