



AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING
SCHEDULED THURSDAY, February 22, 2018
at 9:00 a.m. – BWWB – Boardroom

CALL TO ORDER AND INVOCATION

1. Request Board **to adopt** a resolution commending the following:

1.1 Employees of the Month for February 2018

Finance and Administration Division

- Kristie Curtis (Call Center Rep III)
- Meredith Hollins (Training Coordinator)
- Nancy Lambert (Accountant II)
- Tilden Leigh (Business Analyst Project Manager)
- Audra Taylor (Cashier I)

Engineering and Maintenance Division

- Jaquice Boyd (Engineer I)
- Jermaine Stewart (Leak Utility Worker I)

Executive Department

- Rick Jackson (Public Relations Specialist)
- Dana Richardson (Associate Auditor III)

2. Request Board **to approve** payments of the following invoices:

2.1 Carl Dalton NeSmith, Jr., LLC
Retainer fee for February 2018

\$ 500.00

2.2 Dominick Feld Hyde, P.C.
Professional services - BWWB Pension Plan January 18 - 22, 2018

\$ 1,252.80

2.3 The Jones Group, LLC
Professional services rendered for February 2018

\$ 7,500.00

3. Request Board **to approve** the Revised Jefferson County Sewer Collection Agreement which is a five (5) year agreement effective June 1, 2018.
4. Request Board **to award bid** to NVINT, **the lowest responsible and responsive bidder** for providing a Software-as-a-Service (cloud-based) solution which encompasses features to backup (copy), transmit, and store system and application data to a remote location for added security and automated retrieval of information, at an estimated three-year out-of-pocket cost to the Board of \$144,900.00. [NOTE: The Historically Underutilized Business (HUB)'s subcontractor participation is 0% (Direct Supplier).]

NUMBER OF BIDS: 9 MINORITY VENDOR BID: NO NEW VENDOR: YES

5. Request Board **to adopt** a resolution **to rescind** Resolution No. 7312 requiring management to rotate on-call contractors between three (3) contractors and to continue following Resolution No. 7115 awarding bids to three (3) separate contractors with work being awarded to the **lowest responsible and responsive bidder** in accordance with the original bid specifications.

6. Request Board **to approve** revised on-call contractor bid specifications to award contracts to the two (2) **lowest responsible and responsive bidders**. [NOTE: Second low bidder will have option to meet low bidder's price. If they do, work assignment will be rotated).]
7. New business