



**AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING**  
**SCHEDULED TUESDAY, FEBRUARY 23, 2016**  
**at 9:00 a.m. – BWWB – BOARDROOM**  
**Revised**

CALL TO ORDER AND INVOCATION

1. Request Board **to adopt** resolutions commending the following:

Employees of the Month for February 2016

- 1.1 ☞ [Engineering and Maintenance Division](#)

- Brent Zeanah (Machinist)

- 1.2 ☞ [Finance and Administration Division](#)

BWWB Training and Organizational Development Team  
Ranking #10 in Training Magazine's 2016 Top 125

- Rhonda Lewis (Training & Organizational Development Officer)
- Marilyn Vertison (Organizational Development Specialist)
- Cortez Tolbert (Safety Officer)
- Derrick Gooden (Training Specialist)
- Meredith Hollins (Training Coordinator)

2. Discuss old business.

3. Request Board **to approve** minutes of the Informational Board of Directors' Meeting held December 16, 2015.

4. Request Board **to approve** payments of the following invoices:

4.1	<u>The Jones Group, LLC</u> For professional services rendered through February 2016	<u>\$ 5,000.00</u>
4.2	<u>Volkert, Inc.</u> For professional services rendered through January 2016	<u>\$ 8,268.60</u>
4.3	<u>Raftelis Financial Consultants, Inc.</u> For professional services rendered through January 2016	<u>\$ 8,532.82</u>
4.4	<u>The Lewis Group</u> For professional services rendered through January 2016	<u>\$ 25,000.00</u>
4.5	<u>Fuston, Petway &amp; French, LLC</u> For professional services rendered through January 2016	<u>\$133,727.50</u>

5. Request Board **to exercise its bid option** to extend 12-month contracts and **to authorize** the General Manager and/or the Assistant General Manager to execute contracts with the following:

5.1 Consolidated Pipe, **the lowest responsible and responsive bidder**, for estimated annual quantities of Copper Setters/Reseters, per bid awarded March 16, 2015, at an estimated out-of-pocket cost to the Board of \$727,161.80.

NO OF BID(S): 4 MINORITY VENDOR BID: Yes or No ✓ NEW VENDOR: Yes or No ✓

5.2 American Cast Iron Pipe, **the lowest responsible and responsive bidder**, for estimated annual quantities of Pipe (Slip Joints, Pressure Class Pipe and M.J. Fittings), per bid awarded March 16, 2015, at an estimated out-of-pocket cost to the Board of \$2,606,685.80.

NO OF BID(S): 2 MINORITY VENDOR BID: Yes or No ✓ NEW VENDOR: Yes or No ✓

6. Request Board **to approve** a proposal from Swatek, Azbell, Howe & Ross, LLC to provide governmental relations and lobbying services at a cost of \$5,500.00 per month from February 25, 2016 to February 28, 2017; and **to authorize** the General Manager and/or the Assistant General Manager to execute said proposal.

7. Request Board to hear Division Reports.

7.1 Finance and Administration Division

7.2 Engineering and Maintenance Division

7.3 Operations and Technical Services Division