



**AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING**  
**SCHEDULED THURSDAY, FEBRUARY 28, 2019**  
**at 11:30 a.m. – BWWB – Boardroom**

**CALL TO ORDER AND INVOCATION**

1. Request Board **to adopt** a resolution commending the following:

Employee of the Month for February 2019

❖ Finance and Administration Division

❖ Nancy Cardona (Call Center Rep II Bilingual)

2. Request Board **to approve** payments of the following invoices:

2.1 Raftelis Financial Consultants, Inc.

For professional services rendered for January 2019

\$13,971.25

2.2 Agency 54

For professional services rendered for December 2018

\$25,000.00

2.3 Parnell Thompson, LLC.

For professional services rendered for January 2019

\$94,039.21

2.4 ARCADIS U.S., Inc.

For professional services rendered per December 2018 Progress Report (December 2018)

\$334,719.79

3. Request Board **to approve** an easement agreement from Alabama Power Co. to replace a power line along Stonebrook Drive and a small portion of Bailey Road in Jefferson County near Lake Purdy. The replacement consists of removing one pole at the end of Stonebrook Drive altogether and placing 5 new poles along the rest of the route. Three poles will be on Stonebrook Drive (poles 1, 2 and 3), one will be at the intersection of Stonebrook Drive and Bailey Road (pole 4), and one will be on Bailey Road (pole 5). Pole number three (3) is the only pole that will be located on Board's property; therefore, requiring an easement agreement, at no cost to the Board, as recommended by the Engineering & Maintenance Committee; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute the agreement.
4. Request Board **to approve** an agreement with Business Systems and Operations, LLC (BSO), a HUB, to provide support for the SAP Finance module (FI) for the period March 1, 2019 through February 28, 2020, at an estimated out-of-pocket cost to the Board \$582,440.00, as recommended by the Engineering & Maintenance Committee; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute the agreement.
5. Request Board **to approve** an agreement with Utegration to provide support for the Customer Relations and Billing Module (CRB) of SAP for the period May 1, 2019 through April 30, 2020; at an estimated out-of-pocket cost to the Board \$526,751.00, as recommended by the Engineering & Maintenance Committee; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute the agreement.

6. Request Board, in accordance with applicable IRS procedures, **to approve** the reimbursement of employees' pension contribution overpayments of \$129,889.83 and interest in the amount of \$23,032.56 as soon as administratively practical; and **to approve** that no action will be taken to recover underpayments having determined that it would not be cost effective or administratively practical to do so; as recommended by the Human Resources Committee; and **to approve** the Interim General Manager or Assistant General Manager of the Board to authorize the necessary actions to implement the foregoing Resolution.
7. Request Board **to exercise its bid option** to extend a 12-month contract with Hill's Janitorial Services, the **lowest responsible and responsive bidder**, Janitorial Services, per bid awarded November 9, 2017, at an estimated out-of-pocket cost to the Board of \$115,440.00, as recommended by the Engineering & Maintenance Committee; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute a contract per Bid Specifications and Conditions. Hill's Janitorial Service, Inc. is a HUB company.
8. Request Board **to take bids** on the following:
  - 8.1 A caterpillar 308E2 SB Mini Excavator to be used for Distribution Construction Department's Pipe Laying Crew, for excavations to make replacements and repairs to pipeline, as recommended by the Engineering and Maintenance Committee.
  - 8.2 A HVAC Maintenance Agreement for service needed at the Main Campus and at all plant sites, in addition to quarterly services for SCADA Cabinets and Information Technology Cabinets at all plant sites, as recommended by the Engineering and Maintenance Committee.
  - 8.3 An estimated Forty-One (41) replacement automobiles, as recommended by the Engineering and Maintenance Committee. The goal is to replace 1/7 of the fleet every year. BWWB currently has 355 vehicles in its fleet.
9. Request Board **to award bids** to the following:
  - 9.1 Mueller Co., **the lowest responsible and responsive bidder**, for estimated quantities of Gate Valves (Annual), at an estimated out-of-pocket cost to the Board of \$298,806.53, as recommended by the Engineering & Maintenance Committee; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute a contract per Bid Specifications and Conditions. [NOTE: The Historically Underutilized Business (HUB)'s subcontractor participation is 0% (Direct Manufacturer).]

NO OF BID(S): 4	MINORITY VENDOR BID(S): Yes or No ✓	NEW VENDOR: Yes or No ✓
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- 9.2 Ferguson Waterworks, **the lowest responsible and responsive bidder**, for estimated quantities of Fire Hydrants (Annual), at an estimated out-of-pocket cost to the Board of \$ \$223,298.58, as recommended by the Engineering & Maintenance Committee; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute a contract per Bid Specifications and Conditions. [NOTE: The Historically Underutilized Business (HUB)'s subcontractor participation is 0% (Supplier).]

NO OF BID(S): 4	MINORITY VENDOR BID(S): Yes or No ✓	NEW VENDOR: Yes or No ✓
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- 9.3 Comfort Systems USA (MidSouth) Inc., **the lowest responsible and responsive bidder**, for Western Filter Plant HVAC replacement project, at an estimated out-of-pocket cost to the Board

of \$125,170.00, as recommended by the Engineering & Maintenance Committee; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute a contract per Bid Specifications and Conditions. [NOTE: The Historically Underutilized Business (HUB)'s subcontractor participation is 17%.]

NO OF BID(S): 3

MINORITY VENDOR BID(S): Yes ✓ or No

NEW VENDOR: Yes or No ✓

- 9.4 The Smith Group & Associates, LLC of Decatur, AL, **the lowest responsible and responsive bidder**, for the Customer Service Center HVAC upgrade, at an estimated out-of-pocket cost to the Board of \$184,000.00, as recommended by the Engineering & Maintenance Committee; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute a contract per Bid Specifications and Conditions. [NOTE: The Historically Underutilized Business (HUB)'s subcontractor participation is 13.5%.]

NO OF BID(S): 5

MINORITY VENDOR BID(S): Yes ✓ or No

NEW VENDOR: Yes ✓ or No

- 9.5 REV Construction, Inc., **the lowest responsible and responsive bidder**, for the replacement of approximately 1,750' of 8" unlined cast iron pipe with approximately 1,750' of 8" DICL pipe and related appurtenances; and 4 water services along Green Springs Highway between 17th Avenue North & 20th Avenue North located in the City of Birmingham, Alabama, at a bid amount of \$357,997.50; plus estimated cost of materials and Water Board labor in the amount of \$176,652.54; at an estimated out-of-pocket cost to the Board of \$534,650.04, as recommended by the Engineering & Maintenance Committee; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute a contract per Bid Specifications and Conditions. [NOTE: The Historically Underutilized Business (HUB)'s subcontractor participation is 17.4%.]

NO OF BID(S): 4

MINORITY VENDOR BID(S): Yes or No ✓

NEW VENDOR: Yes or No ✓

10. Request Board **to discuss** proposals relative to considering two search firms for recruitment to fill the General Manager position.

11. New Business