



AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING
SCHEDULED Wednesday, June 29, 2016
at 9:00 a.m. – BWWB – BOARDROOM
REVISED

CALL TO ORDER AND INVOCATION

1. Request Board **to adopt** resolutions commending the following:
 - 1.1 Employees of the Month for June 2016
Operations and Technical Services Division
 - Emanuel Washington (Reservoir Supervisor – Inland Lake Dam)
 - Kenneth Wells (PMW – Inland Lake Dam)
 - Kerry Thomas (PMW – Inland Lake Dam)
2. Request Board **to adopt** resolutions commending and recognizing the following employees for Innovative Business Cases:
 - 2.1 Operations and Technical Services Division
 - Ricky Williams (Pump Station Operator, Mulberry Pump Station)
Bronze Award – saving the Board approximately \$6,165.00
 - 2.2 Engineering and Maintenance Division
 - Brent Zeanah (Machinist, Electrical and Maintenance Shop)
Silver Award – saving the Board approximately \$46,992.00
3. Discuss old business
4. Request Board **to approve** minutes of the Regular Board of Directors' Meeting held May 11, 2016.
5. Request Board **to approve** the following retirements:
 - 5.1 To adopt resolutions authorizing monthly retirement benefits for Cynthia Ervin, Cashier II – Payment Center, as stated on the respective retirement calculation, effective July 1, 2016, and commending Mrs. Ervin for her 20 years of service at the Water Works Board.
 - 5.2 To adopt a resolution authorizing surviving spouse monthly retirement benefits from the Board's Retirement Trust Fund, as stated in the calculation worksheet dated June 14, 2016, effective July 1, 2016, for Mrs. Neta J. Howard, the surviving spouse of deceased retiree Thomas Howard, who passed away on June 5, 2016.
 - 5.3 To adopt resolutions authorizing monthly retirement benefits for Shelia Porterfield, Cashier II – Payment Center, as stated on the respective retirement calculation, effective July 1, 2016, and commending Ms. Porterfield for her 20 years and 7 months of service at the Water Works Board.

5.4 To adopt resolutions authorizing monthly benefits for Y. C. Young, Field Service Technician – Customer Support Services, as stated on the respective retirement calculation, effective July 1, 2016, and commending Mr. Young for his 30 years and 2 months of service at the Water Works Board.

6. Request Board **to reimburse** the Operating Account for capital expenditure for the period ended May 31, 2016, from Schedule No. IV (Cash Basis), in the amount of \$4,735,552.62.

7. Request Board **to approve** payments of the following invoices:

7.1 The Jones Group, LLC
For professional services rendered for June 2016 \$ 5,000.00

7.2 Volkert, Inc.
For professional services rendered for May 2016 \$ 8,300.00

7.3 Ragsdale LLC
For professional services rendered May 24, 2016 to June 24, 2016 \$ 11,252.00

7.4 Raftelis Financial Consultants, Inc.
For professional services rendered for May 2016 \$ 14,844.94

7.5 The Lewis Group, Inc.
For professional services rendered for April 2016 \$ 25,000.00

7.6 Fuston, Petway & French, LLP
For professional services rendered for May 2016 \$ 101,148.96

8. Request Board **to exercise its bid option** to extend a 12-month contract and to authorize the General Manager and/or the Assistant General Manager to execute contracts with Consolidated Pipe and Supply, **the lowest responsible and responsive bidder**, for Positive Displacement Meters, per bid awarded April 30, 2015, at an estimated out-of-pocket cost to the Board of \$514,750.00.

NO OF BID(S): 3 MINORITY VENDOR BID: Yes or No ✓ NEW VENDOR: Yes or No ✓
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9. Request Board **to approve** an expenditures with Invensys Systems, Inc., **a sole source provider**, for the Invensys Customer FIRST Premium Level Support and Services agreement covering a 3-year period at cost of \$57,613.75 for the first year, \$137,363.00 for the second year and \$142,834.00 for the third year at a total out-of-pocket cost to the Board of \$337,810.75; and to authorize the General Manager and/or the Assistant General Manager to execute the agreement. **[Note: This expenditure is exempt from bidding under the Alabama State Competitive Bid Law because it is a sole source.]**

10. Request Board **to hear** a review of the following reports from Sheppard-Harris & Associates:

10.1 Pension Plan Audit Report for the year ended December 31, 2015

10.2 OPEB Plan Audit Report for the year ended December 31, 2015

11. Request Board **to hear** a review from Banks, Finley, White & Company regarding the BWWB Audit Report for the year ended December 31, 2015.

12. Request Board **to hear** an update from Raftelis Financial Consultants, Inc. regarding the Cost of Service Study.
13. Request Board **to hear** an update regarding the monthly transfer of \$1,093,478.08 in operating reserves to the Debt Service Reserve Fund for the Water and Sewer Revenue Bonds, Series 2006-A beginning July 2016, up to an amount not to exceed \$6,560,868.48.
14. Request Board **to hear** a presentation from KHAFRA regarding the Board Room Expansion based on the attached presentation; to approve the recommended second floor option to expand the existing Boardroom at an estimated out-of-pocket cost to the Board of \$69,500.00; and to authorize the General Manager and/or Assistant General Manager to approve any necessary agreements.
15. Request Board **to hear** Division Reports:
 - 15.1 Finance and Administration Division
 - 15.2 Engineering and Maintenance Division
 - 15.3 Operations and Technical Services Division