



AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING
SCHEDULED THURSDAY, MARCH 15, 2018
at 9:00 a.m. – BWWB – Boardroom

CALL TO ORDER AND INVOCATION

1. Request Board **to adopt** a resolution expressing its condolences in the death of employee Franklin Turk (Utility Worker I – Distribution/Valve Department) who passed away on February 28, 2018. Mr. Turk was employed for 3 years at the Water Works Board.
2. Request Board **to adopt** resolutions authorizing retirement benefits from the Board's Retirement Trust Fund for the following:
 - 2.1 Joyce Jordan, Business System Analyst, in the Information Technology Department, for 22 years and 11 months of service, as stated on the respective retirement calculation, effective April 1, 2018, and commending Ms. Jordan for her years of service.
 - 2.2 Steven Hawkins, SCADA Operator II, in the SCADA Department, for 30 years of service, as stated on the respective retirement calculation, effective April 1, 2018, and commending Mr. Hawkins for his years of service.
 - 2.3 Stephen Waid, Assistant Superintendent, in the Distribution Department, for 31 years and 5 months of service, as stated on the respective retirement calculation, effective April 1, 2018, and commending Mr. Waid for his years of service.
3. Request Board **to adopt** a resolution authorizing surviving spouse monthly retirement benefits from the Board's Retirement Trust Fund in accordance with the terms of the pension plan and as stated on the attached memo, effective March 1, 2018, for Ms. Maureen McClellan, the surviving spouse of James McClellan.
4. Request Board **to approve** the following:
 - 4.1 Director King's mileage expense reimbursement for February 2018 in the amount of \$67.58. [NOTE: A roll call vote is required.]
 - 4.2 Director Dickerson's actual travel expenses for the 2018 Utility Management Conference - AWWA/WEF held February 19 - 23, 2018 in San Antonio, TX in the amount of \$2,810.45. [NOTE: A roll call vote is required.]
5. Request Board **to approve** payments of the following invoices:
 - 5.1 Carl Dalton NeSmith, Jr., LLC
For retainer fee for March 2018 \$ 500.00
 - 5.2 Dominick Feld Hyde, P.C.
 - 5.2.1 For BWWB OPEB Plan performed February 19, 2018 \$ 284.80
 - 5.2.2 For BWWB Pension Plan performed February 5, 2018 through February 6, 2018 \$ 747.60
 - 5.2.3 BWWB Cafeteria Plan performed February 2, 2018 through February 23, 2018 \$ 888.00
 - 5.3 Terminus Municipal Advisors, LLC
For professional services rendered for February 2018 \$ 6,500.00

5.4	<u>The Jones Group, LLC</u> For professional services rendered for March 2018	<u>\$ 7,500.00</u>
5.5	<u>Birmingham Construction Industry Authority, Inc.</u> 5.5.1 For professional services rendered for November 2017 5.5.2 For professional services rendered for December 2017 5.5.3 For professional services rendered for January 2018 5.5.4 For professional services rendered for February 2018	<u>\$ 2,000.00</u> <u>\$ 2,000.00</u> <u>\$ 2,000.00</u> <u>\$ 2,000.00</u>
5.6	<u>Agency 54</u> For professional services rendered for January 2018	<u>\$ 25,000.00</u>
5.7	<u>Volkert, Inc.</u> For professional services rendered for November 2017	<u>\$ 32,840.71</u>
5.8	<u>Parnell Thompson, LLC</u> For professional services rendered for February 2018	<u>\$ 113,619.87</u>

6. Request Board **to award bid** to Global Construction & Engineering, Inc., **the lowest responsible and responsive bidder**, for the replacement of approximately 210' of 1.5" galvanized steel pipe, 3,195' of 2" unlined cast iron pipe / 2" galvanized steel pipe; and 750' of 6" unlined cast iron pipe with approximately 5,000' of 6" DICL pipe and related appurtenances and 55 water services located in Simmons Street; Charles Street; Washington Street; Carver Street; Jackson Street and Mills Street located in the Dolomite Community of the City of Birmingham, Alabama at a bid amount of \$538,055.00; plus estimated cost of materials and Water Board labor in the amount of \$315,166.13; for an estimated out-of-pocket cost to the Board of \$853,221.13. [NOTE: Global Construction & Engineering is a 100% Historically Underutilized Business (HUB).]

NO OF BIDS: 7

MINORITY VENDOR BID: Yes ✓ or No

NEW VENDOR: Yes ✓ or No

7. Request Board **to approve** agreements with Hamilton Lane authorizing the investment of The Water Works Board of the City of Birmingham (BWVB) Pension System Funds and OPEB Trust Funds into a Private Markets Opportunity Fund LP and **to authorize** the General Manager and/or Assistant General Manager to execute the agreements, as recommended by the Executive Committee, and:
- 7.1 To authorize Morgan Stanley to transfer up to \$15 million of BWVB's Pension System Funds from various equity investments into the Hamilton Lane Private Markets Opportunity Fund LP.
- 7.2 To authorize Morgan Stanley to transfer up to \$3.1 million of BWVB's OPEB Trust Funds from various equity investments into the Hamilton Lane Private Markets Opportunity Fund LP.
8. Request Board **to hear** Division Reports.
- 8.1 Finance and Administration Division
- 8.2 Engineering and Maintenance Division
- 8.3 Operations and Technical Services Division
9. New Business.