



**AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING
SCHEDULED Wednesday, March 25, 2020
at 11:30 a.m. – (Electronically [via telephone])**

The Governor's Open Meeting Act ("OMA") Proclamation allows members of governmental bodies to hold said meeting electronically (via telephone etc.) for purposes of establishing a quorum, deliberating and taking action; and via electronic equipment allows members of the public to listen to the meeting. (888) 398-2342 Access Code: 5608731

CALL TO ORDER AND INVOCATION

1. Request Board **to approve** a resolution authorizing, during the State of Emergency declared by the Governor of the State of Alabama on March 13, 2020, the General Manager and Assistant General Managers to expend funds for personnel, supplies, equipment and needed services as necessary to respond to the impacts of COVID-19 (some known and some unknown) and **to authorize** the General Manager to solicit and award bids in compliance with Ala. Code §41-16-50, et. seq. (1975) (the "Bid Law"), Ala. Code §39-1-1, et. seq. (1975) (the "Public Works Law") and Section IV. Procurement of emergency-related supplies, of the Governor's March 18, 2020 Emergency Proclamation.

2. Request Board **to approve** the following directors' actual travel expenses for the 2020 AWWA and WEF Utility Management Conference held February 25 – 28, 2020, in Anaheim, CA.; necessary to perform essential minimum functions of the governmental body. **[NOTE: A roll call vote is required.]**
 - 2.1 Director Muhammad for total actual expenses in the amount of \$3,386.61

 - 2.2 Director Mims for total actual expenses in the amount of \$3,669.82

3. Request Board **to discuss** and **to consider** acting by adopting a resolution to repost the following two Board positions as named below with their respective grade levels; necessary to perform essential minimum functions of the governmental body.
 - 3.1 Board Administrator - Grade Level 45

 - 3.2 Corporate Governance Specialist - Grade Level 15

 - 3.3 To enter into agreement with POLIHIRE: 1) to repost the Board Administrator – Grade Level 45 and the Corporate Governance Specialist – Grade Level 15 positions on BWWB (www.BWWB.org) and POLIHIRE websites (www.polihire.com); 2) to receive all applications/resumes to a unique email address; 3) to acknowledge all applicants; 4) to receive inquiries from applicants; and 5) to perform preliminary background checks (media and public records) up to three (3) final applicants, respectively, for both positions, at a cost not to exceed \$6,000.00; and to authorize the General Manager to execute said agreement.

4. Request Board **to approve** payments of the following invoices; necessary to perform essential minimum functions of the governmental body:
 - 4.1 Raftelis Financial Consultants, Inc.

For Misc. Consulting February 2020	<u>\$ 5,262.50</u>
For Bill Frequency February 2020	<u>\$ 2,415.00</u>
For Public Outreach Support	<u>\$ 2,107.50</u>

4.2 Parnell Thompson, LLC

For professional services rendered February 2020

\$ 88,146.17

5. Request Board **to award bids** on the following; necessary to perform minimum essential functions of the governmental body:

5.1 John Plott Company, Inc., the lowest responsible and responsive bidder, for the relocation of Water Board facilities in conflict with ALDOT/Jefferson County Project No. STPBH 7002(600), Morgan Road Additional Lanes (I-459 to South Shades Crest Road). This project includes the installation of approximately 765' of 6" DICL pipe; 6,145' of 8" DICL pipe; 1,050' of 12" DICL pipe and related appurtenances; and 31 water services, along Morgan Road (County Highway 52), Woodhaven Road, Dodd Road, Rice Creek Lane, Yancy Drive and South Shades Crest Road located in unincorporated Jefferson County, Alabama this being at a bid amount of \$1,279,160.54; plus estimated cost of materials and Water Board labor in the amount of \$685,677.86; less ALDOT reimbursement totaling \$1,645,355.67 for an out-of-pocket cost to the Board of \$319,482.73; and to authorize the General Manager and/or the Assistant General Manager to execute the agreement. [HUB participation 7.6%](#)
[Number of Bids: 5](#) [Minority Bid: No](#) [New Vendor: No](#)

5.2 REV Construction, Inc., the lowest responsible and responsive bidder, for the replacement of approximately 1,600' of 2" unlined cast iron pipe / 2" galvanized steel pipe and 480' of 2" cast iron cement lined (CICL) pipe with approximately 1,700' of 6" DICL pipe; 980' of 8" DICL pipe and related appurtenances; and 52 water services along 17th Court South; Center Way South; 1st Street South and 18th Avenue South located in the Titusville Community of the City of Birmingham, Alabama at a bid amount of \$512,644.40; plus estimated cost of materials and Water Board labor in the amount of \$277,937.49; for an estimated out-of-pocket cost to the Board of \$790,581.89; and to authorize the General Manager and/or the Assistant General Manager to execute the agreement. [HUB participation 30.7%](#)
[Number of Bids: 7](#) [Minority Bid: No](#) [New Vendor: No](#)

5.3 Willoughby Contracting Company, Inc., the lowest responsible and responsive bidder, for the replacement of approximately 2,990' of 2" galvanized steel pipe and 1,040' of 2" cast iron cement lined (CICL) pipe with approximately 4,080' of 6" DICL pipe and related appurtenances; and 94 water services along 28th Street SW and 29th Street SW located in the Germania Park Community of the City of Birmingham, Alabama at a bid amount of \$720,064.50; plus estimated cost of materials and Water Board labor in the amount of \$390,208.01; for an estimated out-of-pocket cost to the Board of \$1,110,272.51; and to authorize the General Manager and/the Assistant General Manager to execute the agreement. Note: The apparent lowest bidder was not responsible and responsive because it did not comply with the BWB HUB Program. [HUB participation 32.9%](#)
[Number of Bids: 7](#) [Minority Bid: No](#) [New Vendor: No](#)

5.4 REV Construction, Inc., the lowest responsible and responsive bidder, for the replacement of approximately 3,450' of 2" galvanized steel pipe and 1,210' of 4" unlined cast iron pipe with approximately 3,360' of 6" DICL pipe; 900' of 8" DICL pipe and related appurtenances; and 54 water services along 30th Avenue North; 31st Avenue North; 34th Avenue North and 25th Street North located in the City of Birmingham, Alabama at a bid amount of \$855,698.20; plus estimated cost of materials and Water Board labor in the amount of \$409,189.09; for an estimated out-of-pocket

cost to the Board of \$1,264,887.29; and to authorize the General Manager and/or the Assistant General Manager to execute the agreement. HUB participation 29.7%
Number of Bids: 7 Minority Bid: No New Vendor: No

6. Request Board to adopt a resolution amending its Rules and Regulations that governs services to its customers; specifically, regarding "Takeover Systems" relative to Sections 3(b) and 3(h) of said regulations; necessary to perform essential minimum functions of the governmental body.

7. New Business