



AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING
SCHEDULED Thursday, November 19, 2020
at 11:30 a.m. – (Electronically [via telephone])

The Governor's Open Meeting Act ("OMA") Proclamation allows members of governmental bodies to hold said meeting electronically (via telephone etc.) for purposes of establishing a quorum, deliberating and taking action; and via electronic equipment allows members of the public to listen to the meeting.
(888) 398-2342 Access Code: 5608731

CALL TO ORDER AND INVOCATION

1. Request Board **to adopt** resolutions authorizing monthly retirement benefits from the Board's Retirement Trust Fund, as stated on the respective retirement calculations, and commending the following employees for their years of service; necessary to perform essential minimum functions of the governmental body.
 - 1.1 Phyllis Bimbo, Call Center Representative III, Customer Service Department, for 10 years and 4 months of service effective December 1, 2020.
 - 1.2 Michael Walton, Superintendent, Western Filter Plant, Water Treatment Department, for 25 years and 4 months of service effective December 1, 2020.
2. Request Board **to adopt** a resolution authorizing surviving spouse monthly retirement benefits from the Board's Retirement Trust Fund in accordance with the terms of the pension plan and as stated on the attached memo, effective December 1, 2020, for Ms. Shirley Dorsey; necessary to perform essential minimum functions of the governmental body.
3. Request Board **to approve** Director King's mileage expense reimbursement for October 2020 in the amount of \$71.30; necessary to perform essential minimum functions of the governmental body. [Note: A roll call vote is required]
4. Request Board **to approve** reimbursement to the Operating Account for the period ended September 30, 2020 in the amount of \$6,530,882.03; necessary to perform essential minimum functions for the governmental body.
5. Request Board **to approve** payments of the following invoices; necessary to perform essential minimum functions of the governmental body:
 - 5.1 Perkins-Law, LLC
For professional services provided October 2020 \$ 705.00
 - 5.2 Terminus Municipal Advisors, LLC
For professional services provided October 2020 \$ 6,500.00
 - 5.3 Hilliard, Smith & Hunt, LLC
For professional services provided October 2020 \$ 7,500.00
 - 5.4 T. Agee
For professional services provided October 2020 \$ 8,340.00
 - 5.5 Cory Watson Attorneys
For professional services provided March 7 – April 25, 2019 \$ 8,655.44
 - 5.6 The Jones Group
For professional services provided October 2020 \$ 10,000.00

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| 5.7 | <u>Kelvin W. Howard, LLC</u>
For professional services provided September 2020 | \$ <u>12,920.97</u> |
| 5.8 | <u>Birmingham Business Resource Center</u>
For professional services provided October 2020 | \$ <u>20,000.00</u> |
| 5.9 | <u>Raftelis Financial Consultants, Inc.</u>
For professional services provided October 2020 | \$ <u>21,257.50</u> |
| 5.10 | <u>Agency 54</u>
For professional services provided October 2020 | \$ <u>25,000.00</u> |
| 5.11 | <u>Birmingham Construction Industry Authority</u>
For professional services provided October 2020 | \$ <u>25,000.00</u> |
| 5.12 | <u>Parnell Thompson, LLC</u>
For professional services provided October 2020 | \$ <u>30,327.00</u> |
6. Request Board **to adopt** a resolution amending the Salary Administration Plan for FY 2021 to provide that merit raises will not be given; therefore, the amount budgeted for merit raises in the FY 2021 Net Labor Line of the FY 2021 Operating and Maintenance (O&M) Budget is \$0; necessary to perform essential minimum functions of the governmental body.
 7. Request Board **to approve** the Operating and Maintenance (O&M), and Capital budgets for fiscal year 2021; necessary to perform essential minimum functions of the governmental body.
 8. Request Board **to award bids** as follows, as recommended by the Engineering and Maintenance Committee; necessary to perform essential minimum functions of the governmental body.
 - 8.1 Kelly Road Builders, one of the lowest responsible and responsive bidders, for estimated quantities of Standard Patch Paving/Longitudinal Transverse/Milling and Resurfacing (Items 4A-4E); for an estimated annual cost of \$640,800.00. HUB participation 100% & subcontractor participation 20%
Number of bids: 4 Minority vendor: Yes New vendor: No
 - 8.2 Willoughby Contracting Company, Inc., the second lowest responsible and responsive bidder, for the replacement of approximately 3,100' of 2" galvanized steel pipe, 970' of 2" CICL pipe, 810' of 6" CICL pipe and 2,690' of 8" CICL pipe with approximately 270' of 4" DICL pipe; 1,080' of 6" DICL pipe; 5,960' of 8" DICL pipe and related appurtenances; and 138 water services along Rumson Road; Windsor Drive and Yorkshire Drive located in Homewood, at a bid amount of \$1,337,086.70; plus estimated cost of materials and water board labor in the amount of \$732,078.40; for an estimated cost of \$2,069,165.10. Note: the apparent lowest bidder was not responsible and responsive because they did not comply with the BWWB HUB Program. HUB participation 38.8%
Number of bids: 9 Minority vendor: Yes New vendor: No
 9. Request Board **to exercise its bid option** to extend a 12-month contract and **to authorize** the General Manager and/or the Assistant General Manager to execute a contract with Consolidated Pipe, the lowest responsible and responsive bidder, for estimated annual quantities of Corporation Stops, to replenish stock in the warehouse, for an estimated cost of

\$131,412.00, as recommended by the Engineering and Maintenance Committee; necessary to perform essential minimum functions of the governmental body.

10. Request Board **to approve** equipment purchases as follows, as recommended by the Engineering and Maintenance Committee; necessary to perform essential minimum functions of the governmental body.

10.1 One (1) new Kubota S Series Skid Steer Loader from Cahaba Tractor for the Putnam Filter Plant, for an estimated cost of \$64,173.72 (Sourcewell NJPA pricing - no bid required).
Minority vendor: No New vendor: No

10.2 Two (2) new Komatsu PC 35 MR-5 Excavators from Tractor & Equipment Company for the Distribution Department, for an estimated cost of \$97,130.00 (Sourcewell NJPA pricing - no bid required).
Minority vendor: No New vendor: No

10.3 Two (2) new Komatsu PC 88 MR-10 Mini Excavators from Tractor & Equipment Company for the Distribution Department, for an estimated cost of \$217,902.00 (Sourcewell NJPA pricing - no bid required).
Minority vendor: No New vendor: No

11. New Business; necessary to perform essential minimum functions of the governmental body.