



**AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING
SCHEDULED WEDNESDAY, August 14, 2019
at 11:30 a.m. – BWWB Boardroom**

REVISED

CALL TO ORDER AND INVOCATION

1. Request Board **to hear** a presentation from Jefferson County Commissioner Lashunda Scales relative to the \$1.25 million public service funds earmarked in Jefferson County's recently approved budget for a public assistance program to assist low income residential customers who are struggling to pay rising sewer bills and to discuss participation from BWWB relative to said program.
2. Request Board **to approve** minutes of the following:
 - 2.1 Regular Board of Directors' Meeting held May 8, 2019
 - 2.2 Regular Board of Directors' Meeting held May 22, 2019
 - 2.3 Regular Board of Directors' Meeting held June 5, 2019
3. Request Board **to approve** Director King's mileage expense reimbursement for July 2019 in the amount of \$71.92. **[NOTE: A roll call vote is required.]**
4. Request Board **to approve** the following directors' actual travel expenses for the 2019 Water Jam Conference (formerly the Alabama-Mississippi Section – AWWA – Annual Conference) held July 28 - 31, 2019, in Mobile, AL. **[NOTE: A roll call vote is required.]**
 - 4.1 Director Clark for total actual expenses in the amount of \$1,683.10
 - 4.2 Director Muhammad for total actual expenses in the amount of \$1,786.50
 - 4.3 Director Mims for total actual expenses in the amount of \$1,792.76
 - 4.4 Director Dickerson for total actual expenses in the amount of \$1,800.50
5. Request Board **to approve** payments of the following invoices:
 - 5.1 NeSmith, Lowe & NeSmith, LLC
For retainer fee for July 2019 \$ 500.00
 - 5.2 Dominick Feld Hyde, PC
BWWB Other Benefits Plan performed
July 12, 2019 through July 24, 2019 \$ 630.00
 - 5.3 BCIA
For professional services rendered for
June 26, 2019 through July 24, 2019 \$ 2,000.00
 - 5.4 Cory Watson Attorneys
For professional services rendered for
June 4, 2019 through June 27, 2019 \$ 7,335.00
 - 5.5 Terminus Municipal Advisors, LLC
For professional services rendered for July 2019 \$ 6,500.00
 - 5.6 The Jones Group
For professional services rendered for July 2019 \$ 7,500.00
 - 5.7 Agency 54
For professional services rendered for July 2019 \$ 22,500.00

6. Request Board **to approve** the 2018 Cost of Service Study Summary and Recommendations, dated August 14, 2019, as presented and to **approve** the implementation of the changes called for by the Cost of Service Study to the base charges, volumetric rates, fire service charges and hydrant charges and to phase in certain of the adjustments over a three (3) year period, all as recommended by the Board's rate consultant, Raftelis Financial Consultants, Inc.
7. Request Board **to hear** an update from POLIHIRE regarding executive searches for an Assistant General Manager, Operations and Technical Services and an Assistant General Manager, Finance and Administration.
8. Request Board **to authorize** the General Manager and / or the Assistant General Manager to approve a three-year agreement with Sedgwick Claims Management Services, Inc. (Sedgwick) to provide third party administrator (TPA) services for automobile and general liability claims for the Board. Service Fees are included in Exhibit B in the Agreement, as recommended by the Finance Committee.
9. Request Board **to approve** a scope of services agreement from ARCADIS for the design and constructability review of the Lake Purdy Dam Stability Improvements at an out-of-pocket cost to the Board of \$865,000.00; and **to authorize** the General Manager and/or the Assistant General Manager to execute said agreement.
10. Request Board **to hear** the following 2nd Quarter Division Reports:
 - 10.1 Finance and Administration Division
 - 10.2 Engineering and Maintenance Division
 - 10.3 Operations and Technical Services Division
 - 10.3.1 Active Shooter Presentation – Security Department Manager
11. New Business