



AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING
SCHEDULED THURSDAY, JUNE 28, 2018
at 9:00 a.m. – BWWB – Boardroom
REVISED

CALL TO ORDER AND INVOCATION

1. Request Board **to adopt** resolutions commending BWWB Competition Teams for their efforts at AWWA 2018 Annual Conference.

- ❖ 2018 Top Ops Team – 1st Place Finish
 - Scott Gormley (Operator III – WFP)
 - Derrick Stephens (Operator III – CFP)
 - Stan Brock (Senior Operator – CFP)

- ❖ 2018 Men's Tapping Team – Blue Team – 1st Place Finish
 - Lakell Freeman (Field Service Technician – Customer Support Services Department)
 - Johnny Bittles (Senior Mechanic – E&M Department)
 - Todd Stewart (Project Coordinator - Engineering Department)
 - Jerry Storey (Lead Maintenance Mechanic II – E&M Department)

- ❖ 2018 Meter Madness Team – 1st Place Finish
 - Josh Templeton (Operator II – SMFP)
 - Don Templeton (Industrial Control Master Electrician – E&M Department)
 - Jason Phillips (Industrial Control Master Electrician – E&M Department)

- ❖ 2018 Ladies' Tapping Team – 4th Place Finish
 - Timothy Harris (Superintendent – CFP)
 - April Nabors (Engineer I – Engineering Department)
 - Frerica Smith (Customer Service Specialist III – Customer Support Services Department)
 - Tamara Robinson (Utility Worker I – Distribution Department)

- ❖ 2018 Men's Tapping Team – Red Team – 5th Place Finish
 - Jonathan Harris (Manager – Water Treatment Department)
 - Lorenzo Clay (Maintenance Supervisor – WFP)
 - Johnathan Bittles (PMW – SMFP)
 - Paul Bethune (Utility Worker I – Customer Support Services Department)

- ❖ 2018 Fire Hydrants Team [\[First Competition Efforts\]](#)
 - Christopher “Kyle” Swinney (District Supervisor/Fire Hydrants – Distribution Department)
 - Dusty Murphy (Maintenance Mechanic II – E&M)
 - Jordan White (Maintenance Mechanic I – E&M)

2. Request Board **to adopt** a resolution commending the following:

2.1 Employees of the Month for June 2018

☞ Operations and Technical Services Division

Group Commendation

<u>Name</u>	<u>Department</u>	<u>Job Title</u>
Will T. Moore II	Water Quality	Superintendent-Water Quality
Tatiana Green	Water Quality	Technical Service Coordinator I
John Hairston	Water Quality	Water Quality Team Lead
Ron Hudson	Water Quality	Water Quality Technician
Mario Brewster	Water Quality	Water Quality Technician
Andre Thompson	Water Quality	Water Quality Technician
Michael Byers	Water Quality	Water Quality Technician
Darren Blount	Water Quality	Water Quality Technician
A'khi King	Water Quality	Water Quality Technician

3. Request Board **to approve and authorize** the General Manager and/or the Assistant General Manager to accept a Scope of Services agreement from Banks, Finley & White to complete a SOC I Audit for the period October 1, 2017 through September 30, 2018 at a cost not to exceed \$90,000.00, as recommended by the Executive Committee.

4. Request Board **to approve** minutes of the March 29, 2018 Regular Board of Directors' Meeting.

5. Request Board **to approve** the following directors' actual travel expenses for the AWWA 2018 Annual Conference and Exposition held June 11 - 14, 2018, in Las Vegas, Nevada: [NOTE: A roll call vote is required.]

5.1 Director Alexander for total actual expenses in the amount of \$2,880.96

5.2 Director Dickerson for total actual expenses in the amount of \$3,278.07

5.3 Director Lewis for total actual expenses in the amount of \$2,680.98

5.4 Director Mims for total actual expenses in the amount of \$2,798.53

5.5 Director Muhammad for total actual expenses in the amount of \$2,509.38

6. Request Board **to approve** payments of the following invoices:

6.1 Raftelis Financial Consultants, Inc.

6.1.1 For professional services rendered for April 2018

\$24,687.79

6.1.2 For professional services rendered for May 2018

\$29,977.96

6.2 Birmingham Business Alliance

For annual membership for 2018

\$30,000.00

6.3 Volkert, Inc.

For professional services rendered for December 2017

\$30,176.18

6.4 Parnell Thompson, LLC.

For professional services rendered for May 2018

\$86,647.00

6.5 ARCADIS U.S., Inc.

For professional services rendered per April 2018 Progress Report (April 2018)

\$281,159.80

7. Request Board **to approve** the purchase and installation of twelve (12) employee work area cubicles for the Customer Support Services Department in the amount of \$17,272.44, as recommended by the Engineering and Maintenance Committee.

8. Request the Board **to award** bids to the following:

8.1 CJ Pressure Washing, Inc., **the lowest responsible and responsive bidder**, for estimated quantities of Pressure Washing, at an estimated annual out-of-pocket cost to the Board of \$500,000.00, as recommended by the Engineering & Maintenance Committee; and **to authorize** the General Manager and/or the Assistant General Manager to execute a contract per Bid Specifications and Conditions. [NOTE: The Historically Underutilized Business (HUB)'s subcontractor participation is 100%.]

NO OF BID(S): 2

MINORITY VENDOR BID(S): Yes ✓ or No

NEW VENDOR: Yes or No ✓

8.2 Warrior Tractor, **the lowest responsible and responsive bidder**, for one (1) New Caterpillar Backhoe Loader, per bid specification and conditions as listed in bid documentation BI 18-05-09 at an out-of-pocket expense to the Board of \$96,954.48, as recommended by the Engineering & Maintenance Committee; and **to authorize** the General Manager and/or the Assistant General Manager to execute a contract per Bid Specifications and Conditions. [NOTE: The Historically Underutilized Business (HUB)'s subcontractor participation is 0% (Direct Manufacturer).]

NO OF BID(S): 2

MINORITY VENDOR BID(S): Yes or No ✓

NEW VENDOR: Yes or No ✓

8.3 Thompson CAT, **the lowest responsible and responsive bidder**, for one (1) New Compact Hydraulic Excavator, per bid specification and conditions as listed in bid documentation BI 18-05-08 at an out-of-pocket expense to the Board of \$96,327.00, as recommended by the Engineering & Maintenance Committee; and **to authorize** the General Manager and/or the Assistant General Manager to execute a contract per Bid Specifications and Conditions. [NOTE: The Historically Underutilized Business (HUB)'s subcontractor participation is 0% (Direct Manufacturer).]

NO OF BID(S): 4

MINORITY VENDOR BID(S): Yes or No ✓

NEW VENDOR: Yes or No ✓

8.4 Tank Pro, Inc., **the lowest responsible and responsive bidder**, to make maintenance repairs and paint the inside and outside of the Sipsev Site #1, Site #4, and Site #5 Raw Water 500,000 Gallon Tanks, as recommend by the Engineering & Maintenance Committee; and **to authorize** the General Manager and/or the Assistant General Manager to execute a contract per Bid Specifications and Conditions. The out-of-pocket cost to the Board will be \$1,986,384.00 on the contract. [NOTE: The Historically Underutilized Business (HUB)'s subcontractor participation is 26%.]

NO OF BID(S): 4

MINORITY VENDOR BID(S): Yes ✓ or No

NEW VENDOR: Yes or No ✓

8.5 Stone and Sons Electrical Contractors, Inc., **the lowest responsible and responsive bidder**, on the Inland Lake Dam Well Monitoring Instrumentation Project at a negotiated price, in accordance with the Alabama Public Works Law, because there was only one bid received; and **to authorize** the General Manager and/or the Assistant General Manager to execute the contract in accordance with the Contract Documents, as recommended by the Engineering & Maintenance Committee. The out-of-pocket cost to the Board will be \$350,669.75 on the contract. [NOTE: Stone and Sons Electrical Contractors was the only bidder, and their Historically Underutilized Business (HUB)'s subcontractor participation is 23%.]

NO OF BID(S): 1	MINORITY VENDOR BID(S): Yes or No ✓	NEW VENDOR: Yes or No ✓
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9. Request Board to hear a review of the BWWB's Audit Report for the Year Ended December 31, 2017 from Banks Finley White & Company.
10. New Business