



**AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING**  
**SCHEDULED Wednesday, January 15, 2020**  
**at 11:30 a.m. – BWWB – Boardroom**  
**REVISED**

CALL TO ORDER AND INVOCATION

1. Request Board **to elect** Officers of the Corporation for 2020 calendar year:
  - 1.1 Chair/President
  - 1.2 First Vice Chair/First Vice President
  - 1.3 Second Vice Chair/Second Vice President
  - 1.4 Secretary-Treasurer
  - 1.5 Assistant Secretary-Treasurer
  
2. Request Board **to adopt** a resolution approving the Board of Directors and the General Manager to travel to and from various cities to attend conferences/annual meetings for calendar year 2020, as outlined in the resolution, to pay any advance necessary and to reimburse all appropriate expenses incurred by the Board and General Manager in connection with the respective conferences/annual meetings, as required by the Board's and the Employees' Travel Expense Reimbursement Policies.
  
3. Request Board **to approve** Director King's mileage expense reimbursement for December 2019 in the amount of \$143.84. [Note: A roll call vote is required]
  
4. Request Board **to adopt** resolutions authorizing retirement benefits from the Board's Retirement Trust Fund, as stated on the respective retirement calculations, effective February 1, 2020, and commending the following employees for their years of service:
  - 4.1 Odell Allen, Distribution Maintenance Worker, Distribution Department, for 23 years and 6 months of service.
  - 4.2 Paul Chatta, Maintenance Mechanic II, Electrical & Mechanical Department, for 13 years and 7 months of service.
  - 4.3 T. M. "Sonny" Jones, IV, Assistant General Manager of Engineering and Maintenance, Executive Department, for 16 years and 5 months of service.
  - 4.4 Frank Pratt, Project Coordinator/Pressure Compliance, Engineering Department, for 32 years and 5 months of service.
  - 4.5 Randall K. Witt, Assistant Manager Distribution, Distribution Department, for 31 years and 6 months of service.
  
5. Request Board **to reimburse** the Operating Account for capital expenditures made for the period ended November 30, 2019, from schedule IV (Cash Basis), in the total amount of \$3,149,893.56.
  
6. Request Board **to approve** payment of invoices:
  - 6.1 NeSmith, Lowe & NeSmith, LLC  
Retainer fee for December 2019 \$ 500.00

6.2	<u>Dominick Feld Hyde, P.C.</u> BWVB Other Benefits Plans performed December 27, 2019 BWVB Pension Plan performed December 9 -17, 2019	\$ 252.00 <u>\$ 5,995.20</u>
6.3	<u>Terminus Municipal Advisors, LLC</u> For professional services performed December 2019	<u>\$ 6,500.00</u>
6.4	<u>The Jones Group</u> For professional services performed December 2019	<u>\$ 7,500.00</u>

7. Request Board **to award** bids on the following:

- 7.1 C-Spire, **the lowest responsible and responsive bidder**, for the Cisco SMARTNET Renewal bid covering equipment such as routers and switches for a 12-month period; and **to authorize** the General Manager and/or the Assistant General Manager to execute the agreement, at an out-of-pocket cost of \$50,596.33. (HUB participation 0%)  
Number of Bids: 2    Minority Vendor: No    New Vendor: No
  
- 7.2 Metro Mechanical, **the lowest responsible and responsive bidder**, for the HVAC Maintenance Agreement for services needed at the Main Campus and quarterly service for SCADA Cabinets and Informational Technology Cabinets at all plant sites; and **to authorize** the General Manager and/or the Assistant General Manager to execute the agreement, at an estimated out-of-pocket cost of \$54,254.00. (HUB participation 0%)  
Number of Bids: 3    Minority Vendor: No    New Vendor: No
  
- 7.3 MAC Uniforms, **the lowest responsible and responsive bidder**, for estimated annual quantities of Uniforms for Board's field employees; and **to authorize** the General Manager and/or the Assistant General Manager to execute the agreement, at an estimated out-of-pocket cost of \$61,496.25. (HUB participation 0%)  
Number of Bids: 1    Minority Vendor: No    New Vendor: No
  
- 7.4 Layer 3 Communications, LLC., **the lowest responsible and responsive bidder**, for the Juniper Network Core Data Center Switching Platform separating the interior network from untrusted exterior networks, connecting parts of the main campus to the network core, providing dedicated and alternate connections to the actual network; and **to authorize** the General Manager and/or the Assistant General Manager to execute the agreement, at an out-of-pocket cost of \$79,859.84. [NOTE: The only bidder to respond] (HUB participation 0%)  
Number of Bids: 1    Minority Vendor: No    New Vendor: Yes
  
- 7.5 Consolidated Pipe, **the lowest responsible and responsive bidder**, for estimated quantities of 13"X24" Meter Boxes and Lids to replenish stock in the warehouse; and **to authorize** the General Manager and/or the Assistant General Manager to execute the agreement, at an estimated out-of-pocket cost of \$172,877.50. [NOTE: The only bidder to respond] (HUB participation 0%)  
Number of Bids: 1    Minority Vendor: No    New Vendor: No
  
- 7.6 Empire Pipe, **the lowest responsible and responsive bidder**, for estimated quantities of 2" FM Static Flow Meters to replenish stock in the warehouse; and **to authorize** the General Manager and/or the Assistant General Manager to execute the agreement, at an estimated out-of-pocket cost of \$1,392,600.00. (HUB participation 0%)

Number of Bids: 2

Minority Vendor: No

New Vendor: No

8. Request Board **to discuss** and **possibly take action** concerning the positions of Board Administrator and Corporate Governance Specialist.
9. New Business