



## TRAVEL AND BUSINESS EXPENSE REIMBURSEMENT

Director's Name: Deborah Clark

Purpose: To attend the Alabama/Mississippi Section – American Water Works Association Annual Conference 2018

Dates: October 14 – 16, 2018

Location: Birmingham, AL

### Itemized Expenses:

Conference Registration	\$ 275.00
Business Use of Personal Automobile Mileage (Round trip):	\$ 0.00
Lodging (Room and Tax Only):	\$ 0.00
Other incidental Expenses: (Parking, Taxi, Gratuities, etc.)	\$ 20.00
Business Meals:	\$ 0.00
<b>TOTAL EXPENSES:</b>	<b>\$ 295.00</b>