



## TRAVEL AND BUSINESS EXPENSE REIMBURSEMENT

Director's Name: Deborah Clark

Purpose: To attend the 2019 Alabama Water Resources Conference and Symposium

Dates: September 4 – 6, 2019

Location: Orange Beach, Alabama

### Itemized Expenses:

Conference Registration	\$ 350.00
Business Use of Personal Automobile Mileage (Round trip):	\$ 354.38
Lodging (Room and Tax Only):	\$ 393.24
Business Meals:	\$ 355.00
<b>TOTAL EXPENSES:</b>	<b>\$ 1,452.62</b>