



TRAVEL AND BUSINESS EXPENSE REIMBURSEMENT

Director's Name: Deborah Clark

Purpose: To attend the 2017 AWWA Annual Conference and Exposition

Dates: June 11 - 15, 2017

Location: Philadelphia, PA

Itemized Expenses:

Conference Registration and/or Workshop Fees:	\$1,105.00
AmTrak Ticket Fare:	\$ 463.75*
Lodging (Room and Tax Only):	\$ 862.80
Other incidental Expenses: (Parking, Taxi, Gratuities, etc.)	\$ 66.06
Business Meals:	\$ 325.00
TOTAL EXPENSES:	\$2,822.61

*NOTE: The original one-way coach ticket was issued on May 25, 2017 to depart on June 9, 2017 from Birmingham, AL to Philadelphia, PA, at a total cost of \$298.00; Said ticket was modified to depart on June 11, 2017 with no penalty. On May 25, 2017 a one-way coach ticket was issued to depart from Philadelphia, PA to Birmingham, AL, at a total cost of \$298.00. On June 13, 2017, said ticket was modified for a lesser coach fare, resulting in a refund of \$132.25 to BWWB.