



Birmingham Water WORKS
...For YOU!

Application for Leak Adjustment

Please complete this form in its entirety and allow 8 to 12 weeks for your account to be processed.

Name: _____ Date: _____

Business Name: _____

Account Number: _____ Phone#: _____

Address: _____

City: _____ Zip Code: _____

Where was the leak?

- Inside the house
- Between the house and the water meter
- Other _____

Do you have a private Meter? ___ No ___ Yes
If yes, please refer to item 2 on back of page

Date of Repairs: _____ Customer Signature: _____

PLEASE ENCLOSE A COPY OF THE PLUMBER'S INVOICE OR PARTS RECEIPT

**STOP HERE
DO NOT WRITE BELOW THIS LINE**

From the records of the Water Works Board:

Date Read	Consumption	Excess Usage	Date Read	Consumption	Excess Usage
_____	_____	= _____	_____	_____	= _____
_____	_____	= _____	_____	_____	= _____
_____	_____	= _____	_____	_____	= _____
_____	_____	= _____	_____	_____	= _____
_____	_____	= _____	_____	_____	= _____
_____	_____	= _____	_____	_____	= _____

TOTAL UNITS BILLED: _____ **CREDIT:** _____ (ccf/tgal) **LESS -** _____ (ccf/tgal)

AVERAGE: _____ **AMOUNT:** _____ **MODIFICATION:** _____

DATE: _____ **BY:** _____ **SUPERVISOR:** _____

Birmingham Water Works Board

Leak Adjustment Policy

Effective June 1, 2023, the following are qualifications for leak adjustments for the Birmingham Water Works Board ("BWVB"):

GENERAL REQUIREMENTS

1. This policy only applies to residential and commercial water customers of the BWVB. Adjustments for sewer billings are controlled by separate agreement between the BWVB and Jefferson County.
2. It is the customer's responsibility to keep their plumbing system in good working order.
3. No residential customer shall receive more than two (2) leak adjustment that could incorporate a maximum of three (3) billing cycles during any twelve (12) month period. Commercial customers shall receive more than one (1) leak adjustment that could incorporate a maximum of three (3) billing cycles during any twelve (12) month period
4. Adjustments on water bills will NOT be made on the following:
 - a. Customers who do not have their own water meter.
 - b. Negligent acts such as leaving water running.
 - c. Excess water consumption not directly resulting from a qualifying plumbing leak.
 - d. Filling of swimming pools not directly resulting from a qualifying plumbing leak.
 - e. Watering of lawns or gardens.
5. Residential customers must present proof that a leak has been repaired before an adjustment will be made (i.e., copy of invoice for materials or bill from plumber). Commercial customers must present proof from a licensed plumber that a leak has been repaired.
6. Birmingham Water Works Board shall not be obligated to make adjustments of any bills not repaired within one hundred eighty (180) days and not submitted for adjustment within twelve (12) months from the billing date.

RESIDENTIAL CUSTOMERS

7. In the event of a qualifying leak adjustment, the residential customer will be responsible for paying their average bill. The average bill will be calculated using the previous twelve (12) months' bills, excluding the high bills pertaining to the qualifying leak. In any case where a residential customer might incur a leak before there is three (3) months of average usage, an adjustment will not be made until they have established three (3) months of average usage.

COMMERCIAL CUSTOMERS

8. In the event of a qualifying leak adjustment, the commercial customer will be responsible for paying fifty percent (50%) of the excess water amount above the normal usage, not to exceed three (3) consecutive months. In any case where a commercial customer might incur a leak before there is three (3) months of average usage, an adjustment will not be made until they have established three (3) months of average usage.