

**Minutes of
Engineering And Maintenance Committee Meeting
of The Water Works Board
of The City Of Birmingham
October 11, 2023**

An Engineering and Maintenance Committee Meeting of the directors of The Water Works Board of the City of Birmingham was held on Wednesday, October 11, 2023, at 12:30 p.m. or immediately following the Regular Board of Directors' Meeting, at the Birmingham Water Works Board, 3600 First Avenue North, Training Room, to discuss engineering and maintenance issues. The Public has the option to listen by phone by calling (888) 398-2342 Code: 5608731.

The following Committee members were present via roll call: Dalton NeSmith (Chair), Tom Henderson and Tereshia Huffman. Director Mims was absent. Board members William "Butch" Burbage, Jr., and Mashonda Taylor were also present. Mashonda Taylor exited the meeting at 1:13 p.m.

Others present were: Michael Johnson, General Manager; Derrick Murphy and Iris Fisher, Assistant General Managers; Tammy Wilson, Executive Assistant to Derrick Murphy; Anitra Clark, Corporate Governance Specialist; Colandus Mason, Information Technology Manager; Rosalind Jones, MGRA-Accounting Manager; Jackie Hill, Accounting Manager; David Walker, Security Manager; Comptroller; Anthony Hazel, Security Superintendent; Rick Jackson, Public Relations Manager; Matthew Shiver, Purchasing Manager; Drusilla Hudson, EnviroLab Manager; Jeff Wade and Charles McGee, Electrical and Mechanical Shop; Kelvin Howard, Kelvin Howard, LLC; Olivia Martin, State of Alabama Attorney General's Office; Michael Bell, Kim Bivens, Christopher Swaim (Chairman of BCIA's Board) and Ashley Orr, Birmingham Construction Industry Authority; Phillip Moultrie, Valent Group; Patricia Sigars, Goudy Construction.

Committee Chair, Dalton NeSmith called the meeting to order at 12:44 p.m. A roll call confirmed three Committee members were present, so there was a quorum in attendance.

Next, Director NeSmith announced that there would be an additional presentation given today by Birmingham Construction Industry Authority (BCIA). A motion was made by Director Huffman and seconded by Director Henderson, and the Committee unanimously approved the October 11, 2023, Engineering and Maintenance Committee agenda, with the addition of the BCIA presentation.

Following, the Committee was asked to approve the minutes of the August 9, 2023, Engineering and Maintenance Committee meeting, as set forth in agenda Item 1. A motion was made by Director Henderson and seconded by Director Huffman, and the Committee unanimously approved the August 8, 2023, Engineering and Maintenance Committee meeting minutes.

Next, under Reports of Officers, there were no reports from the Committee Chair or Committee Members. There was a request for the Committee to hear two presentations (copies of each are on file in Diligent BoardBooks); one from Michael Bell with BCIA and another from Assistant General Manager, Derrick Murphy on Cross-Connection Control/Backflow. Mr. Bell introduced BCIA Board Chair, Chris Swain. Ms. Kimberly Bivens, Associate Director, introduced Ashley Orr of BCIA and Patricia Sigars, of Goudy Construction. Ms. Bivens briefed the committee on BCIA's mission and provided an overview of the company, which was created in 1990. BCIA encourages vendors to create Supplier Diversity programs in order to broaden historically underutilized business (HUB) participation in their supply chain, according to Ms. Bivens. Ms. Bivens indicated that BCIA also developed a procedure for verifying supplier diversity

and equal opportunity goals, which Birmingham Water Works (BWW) has implemented. Ms. Bivens also talked about BCIA's achievements in numbers, stating that 29.42% has been awarded to HUB contractors and vendors on pipe replacement and relocation projects in 2023. In 2022, the prior year, 28.82% was awarded to HUB contractors and vendors on pipe replacement and relocation projects. Mr. Bell stated that more than \$5 million has been awarded to HUB contractors and vendors from January 2023 to the present. A list of contractors awarded opportunities at BWW from 2020 – 2023 was pointed out. Patricia Sigars' company is represented by BCIA, and she spoke to the accomplishments they had been able to achieve over a twenty-year period. Ms. Bivens stated that BCIA also offers educational programs, which are designed to assist HUBs and small construction trade businesses grow in key areas. Director Huffman stated, given the fact that a Contract Compliance program had been developed and implemented by BCIA, she felt that this should be managed internally now and that BCIA should focus on recruiting new businesses. Director Munchus stated his big concern was that the Purchasing Department could benefit from more active involvement from BCIA; however he is more concerned with the manufacturer and distributor HUB participation numbers. Director Munchus stated he would reserve further comments for a later time. Mr. Bell stated it is difficult to get in between a direct purchase and the manufacturer. Mr. Bell added that this subject is addressed further in their Executive Summary.

Following, Assistant General Manager Murphy briefed the Committee on the proposed "Revised" Cross-Connection and Backflow Prevention Policy Manual (a copy of which is on file in Diligent Boardbooks). Director Taylor exited the meeting at 1:13 p.m. AGM Murphy talked about the dangers of contamination due to back-flow issues. AGM Murphy stated that The Environmental Protection Agency (EPA) has mandated that every purveyor of water must provide a Back-Flow Policy. He stated that BWW has increased its Back-Flow team, which is helping. He also stated if a resident is identified as a candidate, a letter is sent, and BWW's Back-Flow team is then able to perform a Back-Flow inspection upon request. A second letter is sent if no response is received from the customer. General Manager Johnson pointed out that the letter includes a BWW phone number to call for any questions. Director NeSmith asked if this item would be presented for approval at the next Engineering and Maintenance Committee Meeting. AGM Murphy confirmed that that this item would be formally presented at the next Engineering and Maintenance Committee meeting.

Next, there was No Unfinished Business. Under New Business, the Committee was asked to approve expenditures with Doosan Bobcat of North America, for the purchase of a Bobcat Telehandler, at an estimated out-of-pocket cost of \$81,904.00, and Gulf Coast Electric Motor Service, Inc., for repairs to Sipsey #5 Synchronous Vertical Motor (Allis Chalmers, 900 RPM, 4,160 Volt), at an out-of-pocket cost of \$167,400.00, as set forth in agenda Item 2. A motion was made by Director Henderson and seconded by Director Huffman, and the Committee unanimously recommended to move the referenced item to the Board for approval.

Following, the Committee was asked to approve a no-cost Real Estate Sales Agreement to exchange property with Fleming Branch, LLC such that Fleming Branch, LLC shall acquire approximately 1.27 acres of land for a non-exclusive easement for ingress, egress, and utilities. In exchange the Board will acquire 9.27 acres of property contiguous to Board property along Sicard Hollow Road located near the Cahaba Pumping Station and Cahaba Beach Road, as set forth in agenda Item 3. Director NeSmith asked if the item was reviewed by a Board Attorney. AGM Murphy responded that this item was reviewed by legal. A motion was made by Director Huffman and seconded by Director Henderson, and the Committee unanimously recommended to move the referenced item to the Board for approval.

Next, the Committee was asked to recommend to the Board to award a bid to Stivers Ford of Birmingham, the sole bidder, for ten (10) 2024 Ford Rangers, ten (10) 2024 Ford Mavericks, and ten (10) 2024 Ford F-150s, at an out-of-pocket cost of \$1,104,341.10, as set forth in agenda Item 4. GM Johnson stated that the company is short about nine additional vehicles, due to high mileage, and that another bid

would come later. A motion was made by Director Huffman and seconded by Director Henderson, and the Committee unanimously recommended to move the referenced item to the Board for approval.

As there was no further business, a motion was made by Director NeSmith and seconded by Director Huffman, and the Committee unanimously adjourned the meeting at 1:26 p.m.

_____/S/
Michael Johnson
General Manager

_____/S/
Dalton NeSmith
Engineering and Maintenance Committee Chair

_____/S/
Thomas E. Henderson
Director

_____/S/
Tereshia Huffman
Director