



## TRAVEL AND BUSINESS EXPENSE REIMBURSEMENT

Director's Name: Brenda J. Dickerson, Ph.D.

Purpose: To attend the AMWA – 2018 Executive Management Conference

Dates: October 13 – 17, 2018

Location: San Francisco, CA

### Itemized Expenses:

Conference Registration: \$ 895.00

Airline Fare: \$ 667.60

Lodging (Room and Tax Only): \$ 1,392.68

Other incidental Expenses:  
(Parking, Taxi, Gratuities, etc.) \$ 121.30

Business Meals: \$ 325.00

**TOTAL EXPENSES: \$ 3,401.58**