



## TRAVEL AND BUSINESS EXPENSE REIMBURSEMENT

Director's Name: Brenda J. Dickerson, Ph.D.

Purpose: To attend the 2019 SAP for Utilities Conference

Dates: October 20 – 24, 2019

Location: San Diego, CA

### Itemized Expenses:

Conference Registration and Workshop:	\$ 1,899.00
Airline Fare:	\$ 1,171.00
Lodging (Room and Tax Only):	\$ 1,303.12
Business Meals:	\$ 500.00
Other incidental Expenses: (Parking, Taxi, Gratuities, etc.)	\$ 142.04
<b>TOTAL EXPENSES:</b>	<b>\$ 5,015.16</b>