



TRAVEL AND BUSINESS EXPENSE REIMBURSEMENT

Director's Name: Brenda J. Dickerson, Ph.D.

Purpose: To attend the 2018 Alabama Water Resources and Symposium Conference

Dates: September 5 - 7, 2018

Location: Orange Beach, AL

Itemized Expenses:

Conference Registration and/or Workshop Fees:	\$ 350.00
Business Use of Personal Automobile Mileage (Round trip):	\$ 310.32
Lodging (Room and Tax Only):	\$ 386.46
Other incidental Expenses: (Parking, Taxi, Gratuities, etc.)	\$ 20.30
Business Meals:	\$ 230.00
TOTAL EXPENSES:	\$ 1,297.08