



TRAVEL AND BUSINESS EXPENSE REIMBURSEMENT

Director's Name: Ronald A. Mims

Purpose: To attend the 2019 Utility Management Conference

Dates: March 5 – 8, 2019

Location: Nashville, TN

Itemized Expenses:

Conference Registration	\$ 810.00
Business Use of Personal Automobile Mileage (Round trip):	\$ 221.56
Lodging (Room and Tax Only):	\$ 868.41
Business Meals:	\$ 230.00
Other incidental Expenses: (Parking, Taxi, Gratuities, etc.)	\$ 65.00
TOTAL EXPENSES:	\$2,194.97