



TRAVEL AND BUSINESS EXPENSE REIMBURSEMENT

Director's Name: William R. Muhammad

Purpose: To attend the 2019 Alabama Water Resources Conference and Symposium

Dates: September 4 – 6, 2019

Location: Orange Beach, Alabama

Itemized Expenses:

Conference Registration	\$ 350.00
Business Use of Personal Automobile Mileage (Round trip):	\$ 352.64
Lodging (Room and Tax Only):	\$ 393.24
Other incidental Expenses: (Parking, Taxi, Gratuities, etc.)	\$ 60.00
Business Meals:	\$ 355.00
TOTAL EXPENSES:	\$ 1,510.88