



TRAVEL AND BUSINESS EXPENSE REIMBURSEMENT

Director's Name: William R. Muhammad

Purpose: To attend the AMWA 2018 Executive Management Conference

Dates: October 13 – 17, 2018

Location: San Francisco, CA

Itemized Expenses:

Conference Registration	\$ 895.00
Airline Fare:	\$ 628.60
Lodging (Room and Tax Only):	\$ 1,392.68
Other incidental Expenses: (Parking, Taxi, Gratuities, etc.)	\$ 192.80
Business Meals:	\$ 325.00
TOTAL EXPENSES:	\$ 3,434.08