



TRAVEL AND BUSINESS EXPENSE REIMBURSEMENT

Director's Name: Kevin B. McKie, Esq.

Purpose: To attend the 2016 SAP for Utilities Conference

Dates: October 8 - 10, 2016

Location: Huntington Beach, CA

Itemized Expenses:

Conference Registration and/or Workshop Fees:	\$ 000.00
Airline Ticket Fare:	\$1,139.20
Lodging (Room and Tax Only):	\$ 634.84
Other incidental Expenses: (Parking, Taxi, Gratuities, etc.)	\$ 57.76
Business Meals:	\$ 160.00
TOTAL EXPENSES:	\$1,991.80