

MINUTES OF THE REGULAR BI-MONTHLY MEETING OF DIRECTORS  
OF THE WATER WORKS BOARD OF THE CITY OF BIRMINGHAM  
JANUARY 31, 2013

The regular bi-monthly meeting of the directors of The Water Works Board of the City of Birmingham was held on Thursday, January 31, 2013, at 12:00 p.m., at 3600 First Avenue North, Birmingham, Alabama.

The following Directors were present: A. Jackie Robinson, III, Sherry W. Lewis, and George Munchus. **Directors Ann D. Florie and David S. Herring were absent.**

Inasmuch as three of the Directors were present, Chairman Robinson declared a quorum in attendance.

The meeting was also attended by: Mac Underwood, General Manager; Michael Johnson, T. M. "Sonny" Jones, and Darryl Jones, Assistant General Managers; Grace E. Amison, Executive Assistant to the Board of Directors; George Anderson, Jr., Binnie Myles, John Reymann, Barry Williams, and Ben Sorrell, Board employees; Charlie D. Waldrep and K. Mark Parnell, Waldrep Stewart & Kendrick, LLC; Jerry Jones, Malcolm Pirnie/Arcadis; Dorian Kendrick and Keana Winston, Elements Communication Solutions; Christopher Woods, C. W. Woods Contracting Services, Inc.; Mark Dolan, Volkert, Inc.; David Merrida, Birmingham Construction Industry Authority; James Folsom, Raymond James & Associates; Ann C. Smith, The League of Women Voters of Greater Birmingham; Dr. Jesse J. Lewis, The Birmingham Times; and Allegra F. Ivey and Jaky J. Joseph of Bank of America/Merrill Lynch.

Chairman Robinson called the meeting to order at 12:07 p.m. and an invocation was given by Director Lewis. Chairman Robinson asked the meeting body to say a special prayer for the safe return of Ethan, the five-year old boy, who was snatched from a school bus on Tuesday in Midland City, Alabama and is being held hostage.

Following, the General Manager proceeded with the agenda, and he asked the Board to adopt resolutions commending Mr. Greg Henslee, Superintendent, Water Resources, as the Employee of the Year for 2012 and Mr. Frank Pratt, Water Quality Technician, as the Employee of the Month for January 2013, as referenced in agenda items 1.1 and 1.2, respectively, from the Operations and Technical Services Division. Subsequently, a motion was made and seconded and the below resolutions were adopted.

"WHEREAS, the Board has established an Employee of the Year Recognition Program; and

WHEREAS, Greg Henslee has been selected from the Operations and Technical Services Division as the Employee of Year for 2012; and

WHEREAS, the Board desires to recognize and commend employees who have been selected as Employee of the Year; and

NOW, THEREFORE, BE IT RESOLVED, on motion made by Ms. Sherry W. Lewis and Dr. George Munchus, that the Board hereby recognizes and commends Mr. Greg Henslee on having been selected from the Operations and Technical Services Division as Employee of the Year for 2012.

BE IT FURTHER RESOLVED, that in recognition of Mr. Greg Henslee, a copy of this resolution be spread upon the minutes of The Water Works Board of the City of Birmingham and a copy presented to Mr. Greg Henslee. Resolution No. 6387 is hereby adopted by unanimous vote.”

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“WHEREAS, the Board has established an Employee of the Month Program; and

WHEREAS, Frank Pratt has been selected as the Operations and Technical Services Division’s Employee of the Month for January; and

WHEREAS, the Board desires to recognize and commend the employee who has been selected as Employee of the Month; and

NOW, THEREFORE, BE IT RESOLVED, on a motion made by Ms. Sherry W. Lewis and seconded by Dr. George Munchus, that Frank Pratt is hereby recognized and commended for having been selected as the Operations and Technical Services Division’s Employee of the Month for January.

BE IT FURTHER RESOLVED, that in recognition of Frank Pratt, a copy of this resolution be spread upon the minutes of The Water Works Board of the City of Birmingham and a copy presented to Mr. Pratt. Resolution No. 6388 is hereby adopted by unanimous vote.”

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Following, Human Resources Business Partner II Cherita King pointed out that Mr. Henslee was selected as the January 2012 Employee of the Month. She indicated Mr. Henslee was nominated as the 2012 Employee of the Year for developing and building an oil filtering system to use on the 4000 HR Pump Motors, pointing out said system removes particulates from oil and extends the life and usefulness of the oil, which saves the Board thousands of dollars annually. Following, Mr. Henslee expressed his gratitude for being selected as the 2012 Employee of the Year, and the meeting body extended applause for his accomplishments. Chairman Robinson offered appreciation to him on behalf of the directors and senior executive management. Chairman Robinson presented Mr. Henslee with a commendation resolution along with a \$500.00 check for his efforts.

Next, Human Resources Business Partner II Cherita King indicated Mr. Pratt was nominated by Superintendent of Industrial & Commercial Accounts, Johnnie Mayfield, for his positive attitude and his attention to detail. Ms. King described various investigative steps that were taken by Mr. Pratt to resolve a water quality issue. Chairman Robinson said Mr. Pratt’s attitude is always positive and he expressed the directors’ and senior executive management’s appreciation to Mr. Pratt for his services. The meeting body extended applause for his efforts. Subsequently, in leaving a parting thought with the meeting body, Mr. Pratt asked all to leave customers smiling when dealing with them. Chairman Robinson presented Mr. Pratt with a commendation resolution along with a \$250.00 check.

Director Munchus asked if Mr. Henslee’s device is being used throughout the Water Works system and if he has patented it. Assistant General Manager Darryl Jones described how Mr. Henslee’s oil filter system operates and indicated some of the Board’s newer equipment has the filter system built in. He mentioned staff is considering using Mr. Henslee’s oil filtering system on other motors whenever possible because the Board’s system has a lot of motors, and he indicated Mr. Henslee has not patented said system. Director Munchus asked would it be a saving to the Board if Mr. Henslee’s oil filtering system was used as opposed to purchasing a lot of new equipment that may or may not be as effective.

Assistant General Manager Darryl Jones said when using Mr. Henslee’s system the oil does not have to be changed as often and the motor runs better because said system improves the oil. Subsequently, Assistant General Manager Darryl Jones said the indirect savings in using said system now would pay off in the future. Following, the General Manager asked if the range of cost to change the oil is known and Electrical and Maintenance Manager John Reymann said each motor holds between 55 to 100 gallons of oil depending on its size. Assistant General Manager Darryl Jones said without using Mr. Henslee’s oil filtering system the oil may have to be changed three (3) to four (4) times per year and perhaps once or twice using Mr. Henslee’s system, pointing out labor and time are saved.

As there was no old business for discussion in agenda item 2, the General Manager asked the Board to approve minutes of the Board of Directors’ Meetings, as set forth in agenda item 3. He indicated staff has reviewed the minutes and recommends them for approval. On a motion duly made and seconded, the following resolution was adopted:

“BE IT RESOLVED BY The Water Works Board of the City of Birmingham (“the Board”), on a motion duly made by Ms. Sherry W. Lewis and seconded by Dr. George Munchus, that the Board hereby approves minutes of Board of Directors’ Meetings held on November 9, 2012, November 21, 2012, and November 29, 2012. Resolution No. 6389 is hereby adopted by unanimous vote.”

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Next, the Board was asked to adopt a resolution establishing its committees for calendar year 2013, as set forth in agenda item 4. The General Manager called to the directors’ attention that no changes had been made to said item since it was presented at the January 18, 2013 Regular Board of Directors’ Meeting and staff recommends approval. On a motion duly made and seconded, the following resolution was adopted:

“WHEREAS, on May 8, 1997, The Water Works Board of the City of Birmingham (“The Water Works Board”) adopted said committees for the purpose of working with staff in certain areas in helping the Board to establish overall policies.

WHEREAS, on January 31, 2013, on a motion duly made by Ms. Sherry W. Lewis and seconded by Dr. George Munchus, that The Water Works Board hereby approves and establishes certain Board committees and membership on said committees.

NOW, THEREFORE, BE IT RESOLVED that The Water Works Board’s Committees and respective members shall be as reflected on the list of Board Committees attached hereto these minutes. Resolution No. 6390 is hereby adopted by unanimous vote.”

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Following, the General Manager asked the Board to approve payments of invoices for professional services, as set forth in agenda items 5.1 through 5.3. After reviewing the referenced invoices for Director Munchus’ behalf, the General Manager, the General Manager indicated staff recommends approval of the referenced invoices. On a motion duly made and seconded, the following resolution was adopted:

“BE IT RESOLVED By The Water Works Board of the City of Birmingham (“the Board”), on a motion duly made by Ms. Sherry W. Lewis and seconded by Dr. George Munchus, that the Board hereby authorizes staff to execute payments to the following:

5.1	<u>Dominick, Feld Hyde, P.C.</u>	
	5.1.1 For professional services related to BWWB – Section 457 – December 7, 2012	<u>\$ 104.00</u>
	5.1.2 For professional services related to BWWB – Employment Tax Matter – December 18 – 20, 2012	<u>\$ 777.50</u>
5.2	<u>C. W. Woods Contracting Services, Inc.</u>	
	For professional services rendered through December 2012	<u>\$ 25,000.00</u>
5.3	<u>Waldrep Stewart &amp; Kendrick, LLC</u>	
	For professional services rendered through December 2012	<u>\$ 70,854.37</u>

Resolution No. 6391 is hereby adopted by unanimous vote.”

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Next, the Board was asked to award a bid to Russo Corporation, the lowest responsible and responsive bidder, as set forth in agenda item 6, for the relocation of Water Board facilities in conflict with the City of Birmingham/ALDOT Project No. STPBH-7229(600) and the installation of various pipes and other services. Assistant General Manager Sonny Jones was recognized and he referenced a schematic sketch of the job site location. He pointed out said project involved federal money wherein the Board would be reimbursed. Assistant General Manager Sonny Jones responded to various questions from Director Munchus relative to ALDOT reimbursement of projects during a given year. He pointed out that ALDOT is reimbursing fewer projects and that federal funds are being requested for various projects wherein it takes a while to get those projects approved for smaller cities. Director Munchus asked if the state provides any reimbursement and Assistant General Manager Sonny Jones said no. He pointed out the Board takes the risk of not being reimbursed when it does not buy a right-of-way that is located adjacent to the state’s right of way. Following, Assistant General Manager Sonny Jones said when the City of Birmingham periodically rebuilds a road the Board is asked to move its water mains. Director Munchus asked if the Board receives any reimbursement for moving such mains and Assistant General Manager Sonny Jones said no. Subsequently, Chairman Robinson called for a motion on said item. On a motion duly made and seconded, the following resolution was adopted:

“BE IT RESOLVED By The Water Works Board of the City of Birmingham (“the Board”), on a motion duly made by Ms. Sherry W. Lewis and seconded by Dr. George Munchus, that the Board hereby authorizes staff to award bid to Russo Corporation, the lowest responsible and responsive bidder, for the relocation of Water Board facilities in conflict with the City of Birmingham/ALDOT Project No. STPBH-7229(600). This project includes the installation of approximately 7,000 feet of 12-inch DICL pipe; 1,300 feet of 8-inch DICL pipe; 1,000 feet of 6-inch DICL pipe; seven (7) fire hydrants; and 34 water services along Tarrant Huffman Road between 14<sup>th</sup> Avenue North and Roebuck Drive in the City of Birmingham, Alabama, at a bid amount of \$558,557.47, plus estimated cost of materials and labor in the amount of \$417,126.02, less ALDOT reimbursement totaling \$975,683.49, at no out-of-pocket cost to the Board. Resolution No. 6392 is hereby adopted by unanimous vote.”

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Following, the General Manager asked the Board to approve expenditures with Layne/Verti-Line c/o Dowdy & Associates, Inc., as set forth in agenda item 7, to purchase five (5) spare impellers for the 38 HOH - 5 stage vertical turbine pump assembly located at the Cahaba Pump Station. Assistant General

Manager Darryl Jones was recognized and he indicated said price is reasonable for the impellers. He pointed out said pump was originally installed in 1963 and it has been in service for about 50 years. The General Manager indicated staff recommends approval of said item. On a motion duly made and seconded, the following resolution was adopted:

“BE IT RESOLVED By The Water Works Board of the City of Birmingham (“the Board”), on a motion duly made by Ms. Sherry W. Lewis and seconded by Dr. George Munchus, that the Board hereby approves expenditures with Layne/Verti-Line c/o Dowdy Associates, Inc., a sole source provider, to purchase five (5) spare impellers for the 38 HOH – 5-stage vertical turbine pump assembly located at the Cahaba Pump Station at a total out-of-pocket cost to the Board of \$110,200.00. [NOTE: This expenditure is exempt from bidding under the Alabama Competitive Bid Law because it is a sole source provider.] Resolution No. 6393 is hereby adopted by unanimous vote.”

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After adoption of the above resolution, Chairman Robinson commented that Assistant General Manager Darryl Jones mentioned the referenced price is reasonable for item 7 and he asked if he had negotiated the cost. Assistant General Manager Darryl Jones said typically the cost would be almost \$500,000.00 wherein Chairman Robinson noted the vast difference in the approximate cost and the cost referenced in item 7. Following, the General Manager pointed out that the referenced cost is for the impellers and not the pump. Assistant General Manager Darryl Jones responded to various questions from Director Lewis relative to the number of old pumps at the Cahaba Pumping Station, the status of repairs for any pumps, how often staff makes replacements; and the best in class relative to new equipment. Assistant General Manager Darryl Jones responded staff is in the process of putting pump No. 15 back into service; that pump No. 16 was redone within the last two (2) years and there are about five (5) additional pumps with vertical turbines. He pointed out that said pumps run 24 hours daily and deal with abrasive river water. Following, Assistant General Manager Darryl Jones said staff tries to completely upgrade at least one (1) major facility annually, and he indicated that staff had not found any new equipment relative to the referenced pump assembly. Assistant General Manager Darryl Jones said the 5-stage vertical turbine pump at the Cahaba Pump Station is specific to said station and it would not work at any of the Board’s other pump stations. The General Manager stated the pumps were designed based on the station’s setup and the entire infrastructure would have to be rebuilt in order to change the design. Director Munchus asked if the 5-stage vertical turbine pump assembly is 50 years old and Assistant General Manager Darryl Jones stated said equipment may not be 50 years old. He pointed out the pumps were installed in 1963 and that over a period of time components have been rebuilt and replaced wherein none of the plants’ pumps have all of their original parts. Subsequently, Assistant General Manager Darryl Jones noted that the lifecycle of pumps is about 25 to 30 years and staff does a lot to try and maintain the plants. He pointed out the pump at the Mulberry is similar to the pump at the Cahaba and Mr. Henslee’s oil filtering system would make the pump at the Mulberry last longer and perform better over time. Following, Electrical and Maintenance Manager John Reymann commented that over the years staff has made revisions to the pumps and motors such as coating the inside with a high-tech polymer, which helps them to perform better and allows additional flow. Mr. Reymann said staff also replaced the composition of the bearings with newer metals and updates the motors with more modern devices. Following, Assistant General Manager Darryl Jones said staff’s advancement to laser alignment decreases vibration that builds friction and damage, pointing out there are other things that improve the pump’s performance. Director Lewis stated she wants to make sure staff does not come back within another year and request an entire overhaul of the system. Subsequently, Assistant General Manager Darryl Jones said staff works from the approach that if the cost to rehab pumps is less than half their value they would be rehabbed but if the cost to rehab pumps is over 50 percent they would be replaced.

Next, the Board was asked to authorize the General Manager and/or the Assistant General Manager to execute a quitclaim deed to the Park Lane Apartments, Inc., as set forth in agenda item 8, for release of interest related to water lines and easements on Park Lane Court North and Park Lane Court South in Mountain Brook, Alabama, as recommended by the Executive committee. The General Manager indicated staff recommends approval of the referenced item. On a motion duly made and seconded, the following resolution was adopted:

“BE IT RESOLVED By The Water Works Board of the City of Birmingham (“the Board”), on a motion duly made by Ms. Sherry W. Lewis and seconded by Dr. George Munchus, that the Board hereby authorizes the General Manager and/or the Assistant General Manager to execute a quitclaim deed to the Park Lane Apartments, Inc. for release of interest related to water lines and easements located on Park Lane Court North and Park Lane Court South in Mountain Brook, Alabama, for a sum of \$1.00, as recommended by the Executive Committee. Resolution No. 6394 is hereby adopted by unanimous vote.”

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Following, the General Manager asked the Board to adopt resolutions authorizing monthly retirement benefits from the Board’s Retirement Trust Fund, as set forth in agenda items 9.1 and 9.2, as stated on the respective retirement calculations for Messrs. Dewayne Motte and Jimmy Jones, plus a one-time retroactive payment of disability retirement benefits for the 11 months Mr. Motte was declared and eligible under the Board’s Retirement Trust Plan, and commending Messrs. Motte and Jones for their years of service at the Water Works Board. The General Manager explained that the Board’s pension plan includes a disability benefit that covers all of its employees and that employees are vested in the Board’s disability plan after two (2) years of service. Following, the General Manager indicated staff recommends approval of the referenced item. On a duly made and seconded, the following resolutions were adopted:

“WHEREAS, Dewayne Motte, an employee of The Water Works Board of the City of Birmingham (“the Board”), is retiring, effective March 1, 2012, under the Board’s Disability Plan, and;

WHEREAS, Dewayne Motte had 21 years and 6 months of continuous service with the Board at his disability date, and in accordance with the terms of the Trusteed Pension Plan, is entitled to receive a monthly Disability Retirement payment from the Board’s Retirement Trust Fund in the amount of \$1,386.85; and

NOW, THEREFORE, BE IT RESOLVED By the Board of Directors of The Water Works Board of the City of Birmingham, on a motion duly made by Ms. Sherry W. Lewis and seconded by Dr. George Munchus, that the Trustee be, and is hereby instructed to pay monthly benefit payments of \$1,386.85 to Dewayne Motte effective March 1, 2012, plus a one-time lump sum amount for benefits from March 2012 through January 2013. Resolution No. 6395 is hereby adopted by unanimous vote.”

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“WHEREAS, Dewayne Motte, an employee of The Water Board of the City of Birmingham, is retiring effective March 1, 2012, under the Board’s Disability provision of its Retirement plan; and

WHEREAS, management has informed the Board of Dewayne Motte’s efficiency, reliability and loyal service which contributed to the effective operation and growth of The Water Works Board of the City of Birmingham; and

NOW, THEREFORE, BE IT RESOLVED, on a motion duly made by Ms. Sherry W. Lewis and seconded by Dr. George Munchus, that the Board of Directors expresses its best wishes to Dewayne Motte for a satisfactory recovery and a return to work with the Board; and

BE IT FURTHER RESOLVED, that in recognition of Dewayne Motte's services to the Board, a copy of this resolution be spread upon the minutes of The Water Works Board of the City of Birmingham and a copy presented to Mr. Motte. Resolution No. 6396 is hereby adopted by unanimous vote."

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"WHEREAS, Jimmy Jones, an employee of The Water Works Board of the City of Birmingham ("the Board"), is retiring, effective February 1, 2013, at an age of 62, and

WHEREAS, Jimmy Jones has 18 years and 8 months of continuous service with the Board at his retirement date, and in accordance with the terms of the Trusteed Pension Plan, is entitled to receive a monthly Retirement payment from the Board's Retirement Trust Fund in the amount of \$2,571.99; and

NOW, THEREFORE, BE IT RESOLVED By the Board of Directors of The Water Works Board of the City of Birmingham, on motion duly made by Ms. Sherry W. Lewis and seconded by Dr. George Munchus, that the Trustee be, and is hereby instructed to pay monthly benefit payments of \$2,571.99 to Jimmy Jones from the Board's Retirement Trust Fund, in accordance with the terms of the Pension Plan, with the first payment to be made February 1, 2013. Resolution No. 6397 is hereby adopted by unanimous vote."

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WHEREAS, Jimmy Jones, an employee of The Water Works Board of the City of Birmingham, is retiring, effective February 1, 2013, after 18 years and 8 months of continuous service with the Board; and

WHEREAS, management has informed the Board of Jimmy Jones's efficiency, reliability and loyal service which contributed to the effective operation and growth of The Water Works Board of the City of Birmingham; and

WHEREAS, Jimmy Jones leaves behind a record which deserves a sincere word of gratitude for a job well done; and the Board does hereby express its best wishes for many happy years ahead.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Directors of The Water Works Board of the City of Birmingham, on a motion duly made by Ms. Sherry W. Lewis and seconded by Dr. George Munchus, that Jimmy Jones is hereby commended for his efficiency, reliability, and loyal service to the Board.

BE IT FURTHER RESOLVED, that in recognition of Jimmy Jones's services to the Board, a copy of this resolution be spread upon the minutes of The Water Works Board of the City of Birmingham and a copy presented to Jimmy Jones. Resolution No. 6398 is hereby adopted by unanimous vote."

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Subsequently, the General Manager mentioned to the Board that staff had updated the consultants' report of expenses for 2011 through 2012 that was previously sent to them. He pointed out

and explained the highlighted changes on said report wherein a copy is on file with the Board's minutes. Following, the General Manager indicated the updated list had been emailed to the directors.

Following, Assistant General Manager Sonny Jones reminded the directors they had asked the Engineering and Maintenance Department to look at signage ("Your Water Works Working for You") to describe work staff performs at various job sites. He said the City of Birmingham had some concerns regarding line of site issues relative to a permanent sign vs. right-of-way. Assistant General Manager Sonny Jones said staff purchased 30 signs at \$150.00 each and he pointed out the signs would not be left at the jobsites overnight, rather they would be kept on the supervisor's trucks. Assistant General Manager Sonny Jones pointed out that staff considered hazard colors for traffic control and indicated staff decided to only use the Water Works' standard colors of blue and white.

Next, Chairman Robinson commented there was some discussion at the Employee Association Meeting concerning the Board tightening its belt across the company and he reported that the consultants' fees have decreased.

Subsequently, Chairman Robinson recognized consultants and visitors. Board Attorney Mark Parnell provided updates on the Shepherd Bend Mine and the permitting of surface mining issues. He said they have prepared and are in the process of filing an Intervention and Petition to have certain property adjacent to the Mulberry Fork of the Black Warrior River declared as unsuitable for mining. A copy of the petition was distributed to the directors to review and a copy of said document is on file with the Board's minutes. He noted that the document which would accompany said petition includes numerous exhibits, pointing out they had worked with Mr. Jerry Jones of Malcolm Pirnie/Arcadis and his staff to produce the exhibits. In addition, Attorney Mark Parnell distributed a copy of a letter from Assistant General Manager Darryl Jones to be sent to the Alabama Surface Mining Commission regarding the Black Warrior Riverkeeper, Inc.'s petition. A copy of said document is on file with the Board's minutes. Director Lewis said she thought said document had already been done regarding Shepherd Bend and Attorney Parnell said the Board had its hearing and indicated submitting the Intervention and Petition is the next phase wherein the deadline is Monday. A discussion ensued relative to the status of the Reed Mineral Mine and the Black Warrior Riverkeeper's intervention petition and support.

Next, Attorney Parnell said they are in the process of reviewing another letter concerning ea Consulting that was received about ten (10) days ago but they would not be meeting with them anymore. He said he would send Director Munchus copies of old emails relative to ea Consulting.

Following, Public Communications Manager Binnie Myles reported that on yesterday she received letters relative to the 2013 – 2014 "Learning the Wonderful Works of Water" school program and she is working with Elements Communication Solutions and Dorian Kendrick. Ms. Myles said packets would be sent out on February 13, 2013 and should be returned to her by March 15, 2013. Subsequently, Director Lewis reminded staff that she had asked about the High School Intern Program wherein high school students would receive credit for interning at the Water Works. She stated said program does not need to be omitted because it is very important for students to interact with the actual workforce before they go to college, pointing out it might help them to decide what career they want to pursue. Following, Assistant General Manager Michael Johnson reminded Director Lewis that the person formerly in charge of the City of Birmingham's High School Intern Program has retired and indicated a replacement has not yet been selected. He indicated that Human Resources Manager Paul Lloyd and Human Resources Business Partner II Cherita King had followed up with the Birmingham Board of Education and indicated he would send her a report. Next, Ms. Allegra F. Ivey and Jaky J. Joseph of Bank of America Merrill Lynch introduced themselves and were welcomed by Chairman Robinson.

Following, Chairman Robinson thanked Dr. Jesse J. Lewis of The Birmingham Times for his positive media coverage.

As there was no further business before the Board, a motion was duly made and seconded, and the meeting was adjourned at 12:47 p.m.

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/s/  
A. Jackie Robinson, III  
Chairman/President

Attest:

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/s/  
David S. Herring  
Secretary-Treasurer